



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 2/10/2015

Agenda Placement: 6J

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** Danis Kreimeier - Director  
Library

**REPORT BY:** Danis Kreimeier, Library Director - 253-4208

**SUBJECT:** Adoption of a resolution to approve revisions to the Napa County Library commission bylaws

---

### **RECOMMENDATION**

Director of Library Services and Community Outreach requests the adoption of a resolution approving amendments to the Napa County Library Commissions' Bylaws.

### **EXECUTIVE SUMMARY**

Today's action, if approved, will update the Library Commission's bylaws, reflecting a new meeting schedule. Section 8 of the Board Policy Manual relating to the establishment of County boards, commissions and committees requires the Board of Supervisors must approve rules and regulations for the conduct of business of the various commissions.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The Napa County Library Commission serves as the Library's policy advisory board to the Napa County Board of Supervisors. The Commission consists of eight members, three appointed by the Napa County Board of Supervisors, two appointed by the Napa City Council, one appointed by the American Canyon City Council, one appointed by the Calistoga City Council and one appointed by the Yountville Town Council.

The Commission is currently seeking to amend the bylaws in order to formalize the following items: (1) change the meeting day from the second Monday of the month to the first Thursday of every other month; (2) elect Chair and Vice Chair at the Commission's regular March meeting.

The Napa County Library Commission approved these recommended revisions at its January 12, 2015 meeting.

**SUPPORTING DOCUMENTS**

- A . Bylaws track changes
- B . Bylaws clean copy
- C . Library Commission Bylaws Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi