



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 2/10/2015

Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for HOWARD HIMES - Director
Health & Human Services Operations

REPORT BY: Shelli Brobst, Contracts Manager - 253-4720

SUBJECT: Memorandum of Understanding with Catholic Charities of the Diocese of Santa Rosa (CalFresh and Medi-Cal Programs)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign a Memorandum of Understanding between Catholic Charities of the Diocese of Santa Rosa and Napa County, until terminated by either party, to optimize outreach to clients applying for benefits under the CalFresh and Medi-Cal Programs.

EXECUTIVE SUMMARY

Approval of the recommended Memorandum of Understanding will enable Catholic Charities and Napa County's Health and Human Services Agency's Self Sufficiency Services Division to work together to optimize access to social services for the citizens of Napa County. The two agencies will work together to improve outreach to clients, including assistance in applying for benefits under the CalFresh and Medi-Cal programs.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Napa County Health and Human Services Agency's Self Sufficiency Services Division (SSSD) and Catholic Charities of the Diocese of Santa Rosa (CCDSR) wish to partner to improve awareness of SSSD's online system, C4Yourself, and access to benefits available through C4Yourself. CCDSR also will work with SSSD to assist applicants in submitting complete applications, thus reducing the processing time needed to complete an eligibility determination. CCDSR will work with SSSD to plan and attend outreach events where information about SSSD's programs can be shared and applications for benefits can be distributed, completed and submitted.

Approval of the Memorandum of Understanding outlines the protocols, respective roles and responsibilities of each party.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins