



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 2/10/2015

Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Kim Henderson for JOHN ROBERTSON JR. - Sheriff-Coroner  
Sheriff

**REPORT BY:** Kim Henderson, Sheriff's Administrative Manager - 259-8674

**SUBJECT:** Application to the State of California, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division

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### **RECOMMENDATION**

Sheriff requests authorization to sign the State of California, Department of Parks and Recreation grant application program in the amount of \$102,850 for the purchase of a 4X4 vehicle to be used in inclement weather, night time operations when motorcycles are impractical, or when non-motorcycle trained members patrol the Knoxville area and to cover partial reimbursement of salaries and benefits for law enforcement efforts in isolated areas of the County.

### **EXECUTIVE SUMMARY**

This action will authorize the Sheriff to apply for funding to offset the cost of law enforcement patrol in the isolated areas within the County by the Off Highway Motor Vehicle Team during FY 2015-2016.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The proposed Sheriff's Department FY 2015-2016 budget will include Off Highway Motor Vehicle funding of \$102,850 for the grant period beginning July 1, 2015 through June 30, 2016. This grant has a 25% match (\$25,713) that can be met by the value of services, materials or property used on the grant. The match requirement (equipment, fuel and supplies) will be met with

budgeted salaries and benefits and Off Highway Motor Vehicle Licensing Fees included in the proposed FY 2015-2016 budget. The Sheriff's Department has received and matched these funds for the past ten years.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: This item is discretionary in that there is no requirement to apply for or accept these funds. If these funds are not received, the Off Highway Motor Vehicle Team patrol hours will be decreased in the Knoxville, Berreyessa and other isolated areas of the County.

Is the general fund affected? Yes

Future fiscal impact: Appropriations and revenue will be budgeted accordingly in future fiscal years.

Consequences if not approved: If this item is not approved, the Sheriff's Department will not apply for and potentially receive funding for the Off Highway Motor Vehicle Team. Complaints such as careless shooting and illegal activities in the isolated areas of the County, which are only accessible by off-road vehicles, will go unchecked.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Sheriff's Department is requesting authorization to apply for grant funds to continue the enforcement efforts of public and protected lands in the County including Knoxville, Lake Berryessa, all state and county parks as well as wilderness areas situated in Napa County. These areas are commonly used by off-road vehicles, campers, hunters and trespassers. Such areas are inaccessible to conventional patrol vehicles currently in use and pose a significant delay in current response time. This additional funding, if received, will enhance the current Off Highway Motor Vehicle (OHV) Team in acting as first responders to medical emergencies in remote unincorporated areas and provide the ability to enforce laws on public and private lands pertaining to off-road vehicle use, trespassing, possession and use of illegal firearms and garbage dumping.

Funds will be used to purchase a 4X4 vehicle and for partial reimbursement of salaries, benefits and overtime for law enforcement efforts in isolated areas of the County. There are many benefits to obtaining a 4X4 off-road vehicle to complement the other vehicles used by the OHV Division including dual sport motorcycles and two used military HUMVEE vehicles. The 4x4 will provide a safer more reliable platform, especially during inclement weather when the HUMVEES can be unreliable, to conduct enforcement, and the 4x4 will have a generally lower cost for maintenance. This grant has a 25% match which can be met with salaries related to OHV activities and Off Highway Vehicle License fees received annually.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk