



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/9/2014

Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Leanne Link for Nancy Watt - County Executive Officer
County Executive Office

REPORT BY: Nadine Willoughby, Administrative Support Technician - 253-4595

SUBJECT: Appointment to the Napa County Airport Advisory Commission

RECOMMENDATION

County Executive Officer requests reappointment of David Ybarra to the Napa County Airport Advisory Commission to represent the category of General Public member with the term of office to commence immediately and expire on December 31, 2017.

EXECUTIVE SUMMARY

Due to term expirations, there are two (2) openings on the Napa County Airport Advisory Commission to represent the category of General Public. The County Executive Office advertised the openings and received one reappointment request application from the incumbent, David Ybarra.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

There are two (2) openings on the Napa County Airport Advisory Commission (AAC) due to term expiration. One incumbent member, David Ybarra, submitted a request for reappointment application to serve a second term. Another incumbent member, Mr. Nelson, submitted his intent to step down from the AAC at the end of his term on December 31, 2014. Mr. Nelson has served on the AAC for eight (8) years since 2006. The Airport Advisory Commission thanks Mr. Nelson for his commitment and contribution to the commission.

The functions of the Commission are to advise and make recommendations to the Board of Supervisors on the following:

- | matters pertaining to County Airport operations;
- | maintaining and improving Airport safety;
- | a master plan for Airport development;
- | the annual Airport budget;
- | leases, rates and charges for all Airport facilities; and
- | other matters pertaining to aviation.

The Airport Advisory Commission meets the first Monday of every month at 12:00 noon at 2030 Airport Road (Napa County Airport).

The County Executive Office will coordinate with the Airport Advisory Commission liaison to recruit and advertise for the remaining vacant seat representing the General Public.

SUPPORTING DOCUMENTS

A . David Ybarra Reappointment Application

CEO Recommendation: Approve

Reviewed By: Helene Franchi