



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/9/2014

Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Steven Lederer - Director of Public Works  
Public Works

**REPORT BY:** Paul Wilkinson, Associate Engineer - 707-253-4290

**SUBJECT:** Jail Supply & Exhaust Vent Modification - Approval of Plans and Specifications and Authorization to Advertise

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### **RECOMMENDATION**

Director of Public Works requests approval of plans and specifications for the "Jail Supply and Exhaust Vent Modification Project," PW 13-12, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works, pursuant to Section 20150.8 of the Public Contract Code.

### **EXECUTIVE SUMMARY**

This project will replace the supply and exhaust vents in the jail to bring the vents up to current building codes, maintaining the health and safety of occupants. The project will also make the vents easier to maintain in the future.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Works Capital Improvement Program Fund 1000 - Subdivision 12205-00 - Program 11008
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This project is intended to bring the vent systems up to current 2013

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	California Building Standards Administrative Code and enable the system to be properly cleaned on a regular basis.
Is the general fund affected?	Yes
Future fiscal impact:	If a construction contract is awarded, all construction costs will be incurred during the Fiscal Year 2014-15.
Consequences if not approved:	If the construction contract is not approved, the vents will remain out of compliance with 2013 California Building Standards Administrative Code.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

**Categorical Exemption Class 1:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.

### **BACKGROUND AND DISCUSSION**

This project will replace the supply and exhaust vents in the jail to bring the vents up to current building codes, maintaining the health and safety of occupants. The project will also make the vents easier to maintain in the future; the vents are presently welded onto the stainless steel walls and impossible to remove for cleaning, while the new vents can be easily removed for cleaning but still meet security requirements.

Due to the sensitive and confidential information contained in the Jail building plans, the County will require prospective bidders to pass a security background check prior to attending a walk through. Additionally, all prospective bidders will have to sign nondisclosure agreements and come to a specific location at the Hall of Justice to review the plans. Several weeks will be added to the bid advertising period to assist in facilitating this process so prospective bidders have an adequate opportunity to gather information.

The estimated construction cost for the "Jail Supply and Exhaust Vent Modification Project", PW 13-12 is \$300,000. The project is now ready to go out for construction bids.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan