



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/8/2015

Agenda Placement: 6M

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Leanne Link for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Nadine Willoughby, Administrative Support Technician - 253-4595
SUBJECT: Reappointments to the Napa County Fire Services Advisory Committee

RECOMMENDATION

County Executive Officer requests four (4) reappointments to the Napa County Fire Services Advisory Committee with the terms of office to commence immediately and expire December 31, 2017.

<u>Applicant</u>	<u>Category</u>
Timothy M. Borman	Public Member
Patrick Brown*	Napa County Volunteer Firefighter
Stephen Kenneth Jones*	Napa County Volunteer Firefighter
David M. Nye*	Napa County Volunteer Firefighter

*Recommended for appointment by the Volunteer Fire Chiefs

EXECUTIVE SUMMARY

There are currently four (4) openings on the Napa County Fire Services Advisory Committee due to term expirations. The County Executive Office advertised openings on the Fire Services Advisory Committee and received four (4) qualified applications for four (4) Board of Supervisor appointed member seats on the committee. The Volunteer Fire Chiefs reviewed the applications for the Volunteer Firefighter positions and recommends the appointment of three (3) Napa County Volunteer Firefighters.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The County Executive Office advertised four (4) Board of Supervisors appointed openings on the Fire Services Advisory Committee and received four (4) reappointment request applications. One application from Tim Borman to represent the category of Public Member, and reappointment request applications from Patrick Brown, Stephen Jones and David Nye to represent the openings for three (3) Volunteer Firefighter members. The Volunteer Fire Chiefs reviewed the applications for the Volunteer Firefighter positions and recommends the appointment of the applicants.

On September 17, 2012, the Board of Supervisors held a special study session to discuss fire services in Napa County. One of the key issues identified during the workshop was a lack of formalized structure. The Board of Supervisors directed staff to create an ad-hoc committee tasked with reviewing and making recommendations regarding the structure of the Napa County Fire Department.

On June 11, 2013, the Board of Supervisors adopted Resolution 2013-67 approving creation of the Napa County Fire Services Advisory Committee (FSAC) to provide guidance on operational policies and procedures and serve in an advisory capacity to the Napa County Fire Chief and the Board of Supervisors. The Committee is comprised of a maximum of eleven (11) members as defined by Section 15378(b)(2) of Title 14 of the California Code of Regulations as administrative procedures not subject to the California Environmental Quality Act.

The Fire Services Advisory Committee (FSAC) consists of eleven (11) members as follows:

- | Three (3) members representing Volunteer Firefighters appointed by the Board of Supervisors. Volunteer Firefighter is defined as a registered, active volunteer firefighter with Napa County
- | One (1) Public Member to represent the Napa County community appointed by the Board of Supervisors. Public Member is defined as a person with community ties to Napa County and an active interest in fire services. Public Member may not be a Volunteer Firefighter with Napa County.
- | Seven (7) members representing three (3) Cal-Fire/Napa County Fire Contract Representatives; and four (4) non-voting ex-officio members to include Napa County Executive Office, Napa County Fire Chief, Napa County Volunteer Liaison Officer, and Napa County Risk Management

The Fire Services Advisory Committee (FSAC) members appointed by the Board of Supervisors will be appointed for two (2) year terms. Seven (7) members representing the entities shall serve a minimum of one (1) year unless the member agency authorized additional committee participation or replaces the member. In addition, the Board of Supervisors may appoint a liaison to the FSAC. The Board liaison member shall be available on an as-needed basis. Regular meetings of the FSAC will be held six (6) times each year.

By taking this action today, the Fire Services Advisory Committee will have a full and complete membership.

SUPPORTING DOCUMENTS

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- A . Tim Borman Application
 - B . Patrick Brown Application
 - C . Stephen Jones Application
 - D . David Nye Application

CEO Recommendation: Approve

Reviewed By: Molly Rattigan