



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/8/2015

Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Leanne Link for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Nadine Willoughby, Administrative Support Technician - 253-4595
SUBJECT: Appointment to the Napa Sanitation District Board of Directors

RECOMMENDATION

County Executive Officer requests appointment of David Graves to serve on the Napa Sanitation District Board of Directors as a Public Member representing Napa County with the term commencing immediately and expiring December 31, 2017.

EXECUTIVE SUMMARY

County Executive Officer requests one new appointment of David Graves to serve as the Public Member representing Napa County on the Napa Sanitation District Board of Directors. Pursuant to Resolution 95-148, the Public Member representative term of appointment is two (2) years. The maximum number of terms is limited to four terms.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Due to term expiration, there is currently one (1) opening for a Public Member representing Napa County to serve on the Napa Sanitation District Board of Directors. The County Executive Office recruited for the position and received one (1) new qualified application from David Graves. Due to term limits, Charles Shinnamon is unable to reapply for another term on the NSD Board of Directors. Pursuant to Resolution 95-148, the Public Member representative term of appointment shall be for two (2) years. The maximum number of terms shall be limited to four terms. Mr. Shinnamon has served since 2008; making this Mr. Shinnamon's fourth consecutive term. The Napa Sanitation District would like to acknowledge and thank Charles Shinnamon for his commitment on the Napa Sanitation District Board of Directors for the past seven years representing Napa County.

The Napa Sanitation District is a local special district that provides wastewater collection, treatment and disposal services to the residents and businesses in the City of Napa and surrounding unincorporated areas of Napa County. The Board of Directors of the District is composed of five (5) members. Three (3) are elected officials. Two (2) of the elected officials are Council Members from the City of Napa and the third is one (1) member from the Board of Supervisors. Keith Cardwell currently represents the Board of Supervisors. Mark Luce is the Board of Supervisors Alternate member. There are also two Public Members - one (1) appointed by the City of Napa and one (1) appointed by the Board of Supervisors. The current opening is for one (1) Public Member representing Napa County.

The public members participate in the review of the various District-wide programs including the operation, maintenance and improvements to the District's sewage facilities, setting of annual sewer charges and rates and the administration of the District's affairs including adoption of the annual budget. Public Members must be residents and/or property owners within the jurisdictional boundaries of the Napa Sanitation District and shall not be an officer or employee of the County, the City of Napa or the District. The public member shall have significant knowledge and/or professional experience in public/private engineering, land use/environmental planning and budget/finance or administration.

SUPPORTING DOCUMENTS

A . David Graves Application

CEO Recommendation: Approve

Reviewed By: Molly Rattigan