



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/8/2015

Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Bret Prebula for LENARD VARE - Director  
Corrections

**REPORT BY:** Bret Prebula, CORRECTIONS ADMINISTRATIVE MANAGER - 707-253-4342

**SUBJECT:** Approval of and Authorization for the Chair to sign an agreement with MorphoTrust USA for maintenance and repair service for LiveScan fingerprinting equipment

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### **RECOMMENDATION**

Director of Corrections requests approval of and authorization for the Chair to sign an agreement with MorphoTrust USA (formally Identix Inc) for a maximum of \$11,338 for the term January 1, 2016 through December 31, 2016 for maintenance and repair services for the LiveScan machine located at the Napa County Jail.

### **EXECUTIVE SUMMARY**

MorphoTrust USA (formerly Identix) has provided vital maintenance and repair services for the software and hardware associated with LiveScan machines located at the Napa County Jail. MorphoTrust USA will be available to provide on-site maintenance of the equipment, twenty-four hours per day, seven days per week. MorphoTrust USA is not a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Corrections
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Agreement is needed in order to have vital maintenance and repair

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	services available for the LiveScan machine located at the Napa County Jail.
Is the general fund affected?	Yes
Future fiscal impact:	LiveScan fingerprinting support services will be an ongoing expense, and will be budgeted accordingly in future years.
Consequences if not approved:	If the Agreement is not approved, vital automated fingerprinting systems will be suspended if a system breakdown occurs. LiveScan machines are needed to fingerprint individuals upon booking at the Napa County Jail. Since 24 hour service would not be contractually available to the Jail staff would have to revert to manual (print) fingerprinting.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

In July 2005, the Board of Supervisors approved the initial purchase of three new LiveScan machines for the Sheriff, the Department of Corrections and the Probation Department, initiating Phase I of the Automated Fingerprint Information System (AFIS). The three LiveScan units replaced machines utilizing older technology that were no longer supported by the manufacturer. LiveScan is part of the booking process for felony and misdemeanor offenses at both Juvenile Hall and the Jail, and is used by the Sheriff's Office for law enforcement purposes and to fingerprint all new County employees. Since each agency has different maintenance and support requirements each department has a separate service agreement with MorphoTrust. The information collected during the fingerprinting process is sent to the Department of Justice (DOJ) database and stored in our local AFIS.

Approval of today's agreement will authorize MorphoTrust to service the LiveScan machine in the Napa County Jail. The current agreement is scheduled to expire on December 31, 2015. The Agreement before the Board of Supervisors meets all County purchasing policy requirements and will allow the machine to be serviced appropriately by MorphoTrust.

MorphoTrust USA is not a local vendor. There is not a local vendor able to support the LiveScan machines.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi