



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/8/2015

Agenda Placement: 10A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Leanne Link for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Nadine Willoughby, Administrative Support Technician - 253-4595  
**SUBJECT:** Appointments to the Napa County Commission on Aging

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### **RECOMMENDATION**

County Executive Officer requests two (2) appointments to the Napa County Commission on Aging to represent the categories of District 4 and Organization Concerned with Older Adults with the terms of office to commence immediately and expire Sept 30, 2016.

#### Name (Residing District)

Sandra Louis Calloway (3)

Beatrice Labastida\* (4)

Charles Morse\*\* (3)

Betty Lou Mukerji (1)

*\*Recommended by the Commission on Aging for appointment to District 4 member seat*

*\*\*Recommended by the Commission on Aging for appointment to Organization Concerned with Older Adults member seat*

### **EXECUTIVE SUMMARY**

There are currently two (2) openings on the Commission on Aging due to resignations representing District 4 and Organization Concerned with Older Adults. The County Executive Office advertised the vacancies and received four (4) new applications. The Commission on Aging interviewed the applicants and submitted a letter dated November 16, 2015 recommending appointment of Betty Labastida to represent District 4 and letter dated November 18, 2015 recommending appointment of Charles Morse to represent Organization Concerned with Older Adults.

### **PROCEDURAL REQUIREMENTS**

1. Staff reports

2. Public comments
3. Motion, second, discussion and vote on the item

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

There are currently two (2) openings on the Commission on Aging due to resignations representing District 4 and Organization Concerned with Older Adults. The County Executive Office advertised the vacancies and received four (4) new applications. The Commission on Aging interviewed the applicants and submitted a letter dated November 16, 2015 recommending appointment of Betty Labastida to represent District 4 and letter dated November 18, 2015 recommending appointment of Charles Morse to represent Organization Concerned with Older Adults with the terms to commence immediately and expire September 30, 2016. The applicants not selected today will be notified when vacancies occur.

The Napa County Commission on Aging was created pursuant to Resolution No. 77-151 adopted on September 13, 1977. It consists of 15 members, one member from each of the five Supervisorial Districts and 10 additional members from among individuals recommended by organizations concerned with older adults. It is desirable that all appointees are over the age of 55, but a person of a younger age would not be excluded. The purpose of the Commission is as follows:

- 1 To assess existing data to identify the presently unmet needs of older adults within the County and to describe alternative methods by which such needs might be met;
- 1 To recommend the initiation of studies or programs oriented to older adults; however, such studies or programs as may be initiated by the County shall not be directly administered by the Commission except with the prior approval and direction of the Board of Supervisors;
- 1 To act as an advisory body on behalf of the Board of Supervisors in the studying, evaluating and recommending "grant" and program proposals affecting the well-being of older adults in the County (the Board of Supervisors anticipated that priority would be given to those activities that promote the independence and dignity of individuals and that are directed toward the elimination of any discrimination based upon age);
- 1 To review and offer comment upon pending legislation; and
- 1 To disseminate information to older adults concerning the availability of various activities and services provided within the County on behalf of the elderly.

Resolution 2012-182, amended the Commission on Aging bylaws on December 18, 2012 to include a provision allowing potential new commission members to be recommended for consideration to the Commission by individuals familiar with their qualifications. This resolution also added a provision for the Chair of the Commission to write a letter of recommendation for incumbent Commissioners who seek to be reappointed.

By taking this action today, the Commission on Aging will have a full and complete membership.

**SUPPORTING DOCUMENTS**

- A . Sandra Louise Calloway Application
- B . Beatrice Labastida Application
- C . Charles George Morse Application
- D . Betty Lou Mukerji Application
- E . Commission on Aging Recommendation District 4
- F . Commission on Aging Recommendation Organization Concerned with Older Adults

CEO Recommendation: Approve

Reviewed By: Molly Rattigan