



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday December 06, 2016 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Keith Caldwell
District 5

Leanne Link
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of proclamations recognizing Napa County Green Businesses certified in the past six months. (Supervisor Luce)

- B. Director of Human Resources to introduce new County employees.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Public Safety

- A. Sheriff requests approval of and authorization for the Chairman to sign an agreement with MorphoTrust USA for a maximum of \$4,466 for the term of November 1, 2016 through October 31, 2017 to provide maintenance and repair services for the LiveScan machine located at the Sheriff's Office.

Human Services

- B. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 2 to the Agreement formerly No. 4072-1 with Community Action of Napa Valley, Inc., increasing the amount by \$24,558 for a new annual contract maximum of \$156,992 commencing Fiscal Year 2016-2017 for the provision of Proposition 99 tobacco control services.

- C. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 4 to Agreement No. 6977 with Lilliput Children's Services, Inc., incorporating an addendum to the Compensation section to adjust the contractor's operating budget for Fiscal Year 2016-2017, and each automatic renewal thereof, to provide administration and coordination of the County's Kinship Support Services Program (KSSP), with no increase to the contract maximum amount.

Community Resources & Infrastructure

- D.** Agricultural Commissioner/Sealer of Weights and Measures requests approval of Budget Transfer No. AGC003 increasing appropriations in the Agricultural Commissioner's budget by \$9,000 with offsetting revenue from the California Agricultural Commissioners and Sealers Association (CACASA) for the purchase of iPads for use in the Pesticide Use Enforcement Program. (4/5 vote required)
- E.** Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 3 to the Airport Lease Agreement No. 8211 with McCann, Inc. for the purpose of amending a portion of the "Runway by Patrick" Restaurant Lease Agreement reducing their monthly rent, establishing a payment plan for the payment of owed rent, penalties and fees and amending the term of the agreement to extend the initial term through 2022.
- F.** Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 160077B-16 with Kone, Inc. increasing the amount by \$35,000 for a new maximum of \$105,000 to cover needed non-routine and emergency repairs to elevators located in County owned and operated buildings.
- G.** Director of Public Works requests approval of plans and specifications for the "Napa County Staff Secure Facility Project," PW 17-100, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code contingent on all State approvals to bid related to the State Assembly Bill (SB) 1022 funding process.

General Admin & Finance

- H.** Auditor-Controller requests authorization to process an Assessor Division reduction in assessed value in excess of the \$10,000,000 limit set forth in Resolution No. 2013-137 pursuant to Revenue and Taxation Code Section 4831.5: APN 990-198-904 in the amount of \$11,525,000 for land, structure and growing.
- I.** Chief Information Officer and Director of Library Services and Community Outreach request approval of and authorization for the Chairman to sign an agreement with CivicPlus, Inc. for a maximum of \$197,250 for the term December 6, 2016 through December 5, 2020 to provide a content management software application and hosting services for County websites.
- J.** County Counsel requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 160132B-16 with Miller Starr Regalia increasing the maximum compensation by \$75,000 for a new maximum of \$150,000 to provide unanticipated legal services in connection with litigation related to an election matter.

- K.** County Counsel requests approval of and authorization for the Chairman to sign an agreement with Stradling Yocca Carlson & Rauth, a Professional Corporation, for a maximum of \$25,000 for the term December 6, 2016 through June 30, 2017, with automatic annual renewal, for specialized legal advisory services in connection with the County's role, assistance and cooperation with dependent special districts on bond financing issues.
- L.** Director of Human Resources and Director of Public Works request adoption of a resolution amending the Departmental Allocation List for the Public Works Department, effective December 17, 2016, as follows:
1. Deleting one 0.8 FTE Animal Attendant; and
 2. Adding one 1.0 FTE Animal Attendant.
- M.** County Executive Office/Director of Emergency Services requests the following actions regarding Homeland Security 2015 grant funding:
1. Adopt a resolution approving participation in the federally funded Fiscal Year 2015 Homeland Security Grant Program for the period of September 1, 2015 – May 31, 2018;
 2. Recognize the State's revenue allocation of federal Department of Homeland Security funds in the amount of \$216,827 to the County of Napa and related appropriations to enhance catastrophic incident planning, response, and recovery in the County of Napa Operational Area;
 3. Approval of Budget Adjustment No. CEO008 increasing appropriations with offsetting revenues from Fiscal Year 2015 Homeland Security Grant Program in the amount of \$216,827 within the Emergency Services budget and establishment of a capital asset in the amount of \$12,000 for the purchase of an EOC Display Screen (4/5 vote required); and
 4. Delegate signature authority to the Risk/Emergency Services Manager to accept and administer the program funds, including executing the agreement and any subsequent amendments, modifications which are within budgeted appropriations and to submit reimbursement requests as necessary.
- N.** County Executive Officer requests approval of and authorization for the Chairman to sign the following documents regarding concession management and operations at Lake Berryessa:
1. A Memorandum of Understanding with the Bureau of Reclamation for the purpose of gaining information about potential recreational and commercial interests at Lake Berryessa; and
 2. An agreement with Ragatz Sedgwick Realty Incorporated in the amount of \$50,000 for the term December 6, 2016 through December 31, 2017 for the marketing and identification of potential concessionaires.
- O.** County Executive Officer requests adoption of a resolution amending the County Policy Manual Part I, Section 43, Travel, and Part I, Section 08C, Department Head Evaluation Process, to revise and update the policies, effective December 6, 2016.

- P. County Executive Officer requests the appointment of John Evans, General Manager of the Silverado Resort and Spa, to represent one of the top five revenue-generating lodging businesses in the unincorporated Napa County on the Napa Valley Tourism Improvement District Governing Committee (Governing Committee) with the term of office to commence immediately and expire June 30, 2017.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 8:00 AM

Board of Supervisors (BOS) - Closed Session (see Special 8:00 AM BOS Agenda).

B. 9:00 AM PUBLIC HEARING

Consideration and possible action regarding the following:

1. An appeal filed by Living Rivers Council (Appellant LRC) to a decision made by the Napa County Director of Planning, Building and Environmental Services Department (the PBES Director) on August 1, 2016 to approve the **Walt Ranch Vineyards Agricultural Erosion Control Plan No. P11-00205-ECPA** (the Walt Ranch ECP) filed by Hall Brambletree Associates, LP (the Applicant) and to certify the related Environmental Impact Report (EIR) (State Clearinghouse No. 201202046);
2. An appeal filed by Circle Oaks County Water District and Circle Oaks Homes Association (Appellant Circle Oaks) to a decision made by the PBES Director on August 1, 2016 to approve the Walt Ranch ECP and to certify the related EIR;
3. An appeal filed by Center for Biological Diversity (Appellant CBD) to a decision made by the PBES Director on August 1, 2016 to approve the Walt Ranch ECP and to certify the related EIR; and
4. An appeal filed by Napa Sierra Club (Appellant Sierra Club) to a decision made by the PBES Director on August 1, 2016 to approve the Walt Ranch ECP and to certify the related EIR.

The Walt Ranch Project site is located on the west side of Monticello Road, approximately one mile southwest of its intersection with Highway 128, and approximately one-half mile north of its intersection with Waters Road, approximately 6.25 miles east of the City of Yountville in Napa County located within the Milliken Reservoir Watershed and Capell Creek-Upper Reach Drainage. The project is in an AW (Agricultural Watershed) zoning district and has an AWOS (Agriculture, Watershed and Open Space) General Plan designation. (Assessor parcel #'s:

Item 9B....Continued

032-120-028, 032-480-007, -008, -011, -012, -013, -014, -015, -016, -017, -018, -019, -020, -021, -022, -023, -024, -027, -028, 032-490-004, -005, -006, -008, -009, -010, -011, -012, -013, -014, -015, -016, -017, -018, -019, and -020).

ENVIRONMENTAL DETERMINATION: Consideration and possible recertification of a Final Environmental Impact Report (EIR) certified (State Clearinghouse No. 201202046) on August 1, 2016.

(CONTINUED FROM NOVEMBER 18 AND 22, 2016)

C. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (see NCFCWCD Agenda).

10. ADMINISTRATIVE ITEMS

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, DECEMBER 13, 2016 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON DECEMBER 2, 2016 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board