



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/6/2016

Agenda Placement: 6M

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Kerry Whitney - County Executive Officer
County Executive Office

REPORT BY: Sandra Hage, Administrative Support Tech - (707)253-4799

SUBJECT: Resolution approving FY2015 Homeland Security Grant Program

RECOMMENDATION

County Executive Office/Director of Emergency Services requests the following actions regarding Homeland Security 2015 grant funding:

1. Adopt a resolution approving participation in the federally funded Fiscal Year 2015 Homeland Security Grant Program for the period of September 1, 2015 – May 31, 2018;
2. Recognize the State's revenue allocation of federal Department of Homeland Security funds in the amount of \$216,827 to the County of Napa and related appropriations to enhance catastrophic incident planning, response, and recovery in the County of Napa Operational Area;
3. Approval of Budget Adjustment No. CEO008 increasing appropriations with offsetting revenues from Fiscal Year 2015 Homeland Security Grant Program in the amount of \$216,827 within the Emergency Services budget and establishment of a capital asset in the amount of \$12,000 for the purchase of an EOC Display Screen (4/5 vote required) and;
4. Delegate signature authority to the Risk/Emergency Services Manager to accept and administer the program funds, including executing the agreement and any subsequent amendments, modifications which are within budgeted appropriations and to submit reimbursement requests as necessary.

EXECUTIVE SUMMARY

On June 20, 2016, the County Executive Office submitted a letter to the State of California's Office of Emergency Services (Cal-OES) rescinding its previous declination of FY2015 Homeland Security Grant Program(HSGP) funds; the County's request was approved by Cal-OES on June 30, 2016. Cal-OES allocates the federal funds administered through the State's HSGP for the purpose of improving preparation for, protection of, mitigation of, response to, and recovery from catastrophic incidents and events. These federal funds are secured by the State of California and each California county allocation was included in the original State HSGP announcement. The

County Executive Office submitted its application to Cal-OES on July 27, 2016 and was awarded grant funding for FY2015 in County FY 2016-17. Cal-OES requires a Board certified resolution to be submitted to finalize the acceptance process.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	FY2015 Homeland Security Grant program funds will reimburse the grant budget a maximum of \$216,827 upon completion of the grant's performance period. The HSGP funds cover expenditures for equipment associated with personal protection, interoperability, information technology for the Emergency Operations Center, and grant management and administration costs.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The purchase of personal protection equipment for fire personnel will greatly enhance their safety in the event of an active shooter incident; the purchase of interoperable radios will enable County first responders to better communicate with each other during a disaster or other critical incident; the purchase of equipment for the County's Emergency Operations Center will greatly enhance its ability to coordinate response to catastrophic events.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	Fire personnel would continue to respond without enhanced personal protection gear; the lack of interoperability would continue to burden first responders; and the County's Emergency Operations Center would not have access to technologies capable of making smooth coordination of operational resources a reality.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The FY2015 HSGP plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. The FY2015 HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery. California's HSGP administers funds for the

purpose of improving:

1. Information Analysis and Sharing
2. Critical Infrastructure Protection
3. Communication Capabilities
4. Community Preparedness and Resilience
5. Catastrophic Planning
6. Medical and Health Preparedness
7. Food and Agriculture Preparedness
8. Security Exercise, Evaluation and Training

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As required in the Cal-OES FY2015 HSGP grant guidance, the proposed expenditure plan was developed in consultation with the Approval Authority Body ("Gang of 5") composed of the Napa County Sheriff, the County Public Health Officer, the County Fire Chief, the City of Napa Fire Chief and the City of Napa Police Chief. A summary of the plan is enumerated here:

- | City and County Fire Personnel Protective Gear \$120,220
- | Interoperability \$54,207
- | Emergency Operations Center Equipment \$31,559
- | Grant Management and Administration \$10,841

The grant terms require the County to purchase the equipment prior to receiving reimbursement from the HSGP grant funds. Therefore, approval of the budget adjustment in the amount of \$216,827 is requested.

The County of Napa Office of Emergency Services manages and coordinates the program projects. The Risk/Emergency Services Manager may initiate a reallocation of certain expenses to meet the needs of specific projects. The County of Napa Office of Emergency Services will, as required by 2 CFR 200.313(d), physically inventory equipment purchased with FY15 HSGP funds every two years and maintain appropriate inventory records. The procurement and inventory process has been thoroughly reviewed and approved by the County of Napa Auditor-Controller's Office.

Staff requests approval of and authorization for the Risk/Emergency Services Manager to execute reimbursement claims and any subsequent documentation that may be required following approval of the FY2015 HSGP grant application.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi