



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/6/2016

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Tracy Cleveland for Greg Clark - Agricultural Commissioner
Agricultural Commissioner

REPORT BY: Jaspreet Faller, Staff Services Analyst II - 253-4973

SUBJECT: Approval of a budget transfer to increase appropriations for the purchase of iPADS

RECOMMENDATION

Agricultural Commissioner/Sealer of Weights and Measures requests approval of Budget Transfer No. AGC003 increasing appropriations in the Agricultural Commissioner's budget by \$9,000 with offsetting revenue from the California Agricultural Commissioners and Sealers Association (CACASA) for the purchase of iPads for use in the Pesticide Use Enforcement Program. (4/5 vote required)

EXECUTIVE SUMMARY

Agricultural Commissioner/Sealer of Weights and Measures requests approval of Budget Transfer No. AGC003 increasing appropriations to purchase iPads for Pesticide Use Enforcement field work activities. The California Agricultural Commissioner and Sealers Association (CACASA) is reimbursing counties for the initial purchase of devices to implement the new Pesticide Use Enforcement tracking program, up to \$1,000 per inspector.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	CACASA will be reimbursing the department for the initial purchase of iPads and protective cases up to \$1,000 per inspector.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	In order to implement the new Pesticide Use Enforcement activity tracking

program it is necessary for inspectors to have tablets to use out in the field. CACASA has generously offered to reimburse counties for the purchase price of the tablets and protective cases up to a maximum of \$1,000 per inspector.

Is the general fund affected? Yes

Future fiscal impact: There is no future fiscal impact for the purchase of iPads past this current fiscal year. The department will include maintenance costs in their future budget.

Consequences if not approved: If this item is not approved, the department would have to use funds out of their existing budget in order to pay for the iPads to conduct inspections in the field. It would be difficult for the department to absorb the cost and find the funds in the existing budget and would likely require purchasing one or two iPads in stages over the course of several years.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In December 2014, CACASA contracted with CaliCo Solutions to implement a new software system named the California Pesticide Enforcement Activity Tracking System (CalPEATS). Currently, counties and the Department of Pesticide Regulation (DPR) have different mechanisms for managing workflows and assigning responsibilities for different portions of the Pesticide Use Enforcement program covered by CalPEATS. CalPEATS will create a more cohesive database that will be available statewide for inspection use. Users will be able to log inspections in the field, upload attachments, search records, track violations and track investigations across counties. Having iPads available in the field will streamline the inspection process for staff.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula