



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/6/2016

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Howard Himes - Director
Health & Human Services Operations

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 4 to Agreement with Lilliput Children's Services, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 4 to Agreement No. 6977 with Lilliput Children's Services, Inc., incorporating an addendum to the Compensation section to adjust the contractor's operating budget for Fiscal Year 2016-2017, and each automatic renewal thereof, to provide administration and coordination of the County's Kinship Support Services Program (KSSP), with no increase to the contract maximum amount.

EXECUTIVE SUMMARY

Lilliput Children's Services, Inc. serves as the project manager of the County's Kinship Support Services Program (KSSP), which provides support services to relative and non-relative extended family member caregivers of children who would otherwise enter foster homes or are at risk of dependency or delinquency services. Approval of the requested action will adjust the contractor's operating budget for Fiscal Year 2016-2017, and each automatic renewal thereof, with no increase to the contract maximum amount.

Lilliput Children's Services, Inc. is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Child Welfare Services

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	There is no mandate to contract for these services, however, this amendment will allow Contractor to better serve the needs of Napa County clients via Kinship Support Services Program (KSSP) funds.
Is the general fund affected?	No
Future fiscal impact:	This agreement is set to automatically renew. Appropriations will be budgeted accordingly.
Consequences if not approved:	If the amendment is not approved, Contractor will not be able to maximize efficiency of state funds established through the KSSP program.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Kinship Support Services Program (KSSP) was authorized by California Assembly Bill (AB) 1193 (Chapter 794, Statutes of 1997) and set forth in Welfare and Institutions Code (W&I) Section 16605. Under this program, the State provides funds for the start up and expansion of county Family Support programs, which provide community-based family support services to relative and non-relative extended family member (NREFM) caregivers for children who would otherwise enter foster homes or are at risk of dependency or delinquency services and to caregivers who have become the legal guardians or adoptive parents of formerly dependent children.

These services are intended to: 1) increase stability and safety; 2) reduce recidivism into the child welfare system; 3) increase the likelihood that family members and non-relative extended family members will assume and maintain responsibility and care for abused and neglected children/teens; 4) reduce court hearings; 5) reduce utilization of more restrictive placements; 6) reduce out-of-county placements; and 7) increase the likelihood that children/teens will remain in their own neighborhoods and schools.

Under its current agreement, Lilliput administers the County's Kinship Support Services Program by:

- | serving as the project manager of Napa County's KSSP;
- | providing technical assistance to the five Family Resource Centers (FRCs) in Napa County, spanning American Canyon to Calistoga;
- | ensuring consistency in services provided across the five FRCs in Napa County, including Assessment, Social Services Referral and Intervention, Transportation, Outreach and Evaluation;
- | administering KSSP flexible funding (funding for a wide variety of resources to support caregivers);
- | assisting in training the five FRCs in cultural diversity/competency, substance abuse, child abuse reporting, domestic violence, and facilitating support groups;
- | assisting in recruiting relative and non-relative extended family member caregivers to the extent possible as volunteers and employees of the program; and
- | gathering required statistical data and preparing and submitting reports to the County's Health and Human Services Agency for submission to the State in accordance with guidelines established by the California

Department of Social Services (CDSS) KSSP program.

Approval of the recommended amendment will incorporate an addendum to the Fiscal Year 2016 - 2017 budget to reflect the program needs to better serve Napa County clients via the Family Resource Centers. There is no change to the contract maximum of \$158,400.

Lilliput Children's Services, Inc. is not a health care provider for purposes of HIPAA. The contractor is not providing services under this agreement as a Business Associate to a Covered Component of the County.

Lilliput Children's Services, Inc. is a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula