



Agenda Date: 12/6/2005
Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment to Agreement with Community Action of Napa Valley, Inc.(Tobacco)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 4072 with Community Action of Napa Valley, Inc., increasing the amount for a technical correction in the amount of \$10, for a new maximum of \$130,443, for Fiscal Year 2005-2006 tobacco control services.

EXECUTIVE SUMMARY

The amendment makes a technical correction to the maximum dollar amount for tobacco control services this fiscal year, adding ten dollars to the total amount of the agreement.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	If the agreement is not approved, the vendor will be short-changed the \$10.
Is the general fund affected?	Yes
Future fiscal impact:	The agreement is reviewed annually by the department.
Consequences if not approved:	See above.
Additional Information:	Tobacco Control services are fully funded through the annual Tobacco

allocation from the Department of Health Services. There is no County dollar associated with this contract.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On May 24, 2005, the Board approved an amendment to this agreement, which established a maximum dollar amount of \$130,433 for Fiscal Year 2005-2006. This amendment corrects the amount to read \$130,443 for services being rendered this fiscal year. Community Action of Napa Valley, Inc. administers the Napa County Tobacco Control Program, which is comprised of two programs related to tobacco use prevention and cessation:

1. The prevention component, funded through the annual Tobacco allocation from the State Department of Health Services, administered by the Napa County Health and Human Services Agency; and
2. The cessation component (Community Smoking Cessation Program), funded through Tobacco Settlement dollars, administered through a contract with the Napa County Executive Office.

For the prevention component, CANV delivers tobacco education and prevention services according to a scope of work that is reviewed and approved by the State Department of Health Services, Tobacco Control Section. The services include:

- | working with organizations serving people with disabilities, mental illness and drug and alcohol addictions and the elderly to develop a policy restricting smoking on the campus of those organizations;
- | delivering an evidence-based tobacco education curriculum to six of the eleven court/community and non-public schools;
- | working with the First 5 Children and Families Commission (Prop 10) to increase the amount of Prop 10 funding that will be used to provide cessation services for pregnant women or second-hand smoke education for parents of young children; and
- | reducing youth access to tobacco by conducting compliance checks to monitor tobacco sales to minors, deliver merchant education and educate the public about youth access issues.

The cessation component provides smoking cessation services to the community including groups at HHSA substance abuse programs, groups for seniors and teens, and groups in Napa and Calistoga.

The department has an executed Business Associate agreement on file with this provider.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita