



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/5/2017

Agenda Placement: 6I

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Danis Kreimeier - Director  
Library

**REPORT BY:** Danielle Clayton, Staff Services Analyst II - 253-4819

**SUBJECT:** Authorization to accept a donation in the amount of \$5,000 to the Napa County Library

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### **RECOMMENDATION**

Director of Library Services and Community Outreach requests authorization to accept a donation to the Napa County Library from an anonymous donor in the amount of \$5,000.

### **EXECUTIVE SUMMARY**

The Director of Library Services and Community Outreach is authorized by Resolution 99-56 to accept donations of up to \$2,000 on behalf of the Napa County Library. Today's action will allow for the orderly acceptance of an anonymous donation in the amount of \$5,000.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Donation from an anonymous source in the amount of \$5,000.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will enable the donation to be received and utilized by the Napa County Library.
Is the general fund affected?	No
Future fiscal impact:	The donation will be deposited into the Library's operating budget. There is no

requirement that the funds be spent this fiscal year.

Consequences if not approved: If the requested action is not approved, the Library will not be able to accept the \$5,000 donation.

Additional Information:

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Resolution No. 99-56 adopted by the Board on June 1, 1999 authorizes the Director of Library Services and Community Outreach to accept donations of money and gifts of \$2,000 or less on behalf of the Napa County Library. The Library received an anonymous donation in the amount of \$5,000, therefore, Board approval is required.

The Library will deposit the donation into its operating budget.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri