



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/5/2017

Agenda Placement: 6H

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Danis Kreimeier - Director  
Library

**REPORT BY:** Danielle Clayton, Staff Services Analyst II - 253-4819

**SUBJECT:** Acceptance of a Grant of \$2,500 from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation

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### **RECOMMENDATION**

Director of Library Services and Community Outreach requests authorization to accept a grant in the amount of \$2,500 from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation, to be used to purchase books and outreach materials for the adult literacy program at the Literacy Center of the Napa County Library, and for the Chair to sign a letter of appreciation in acceptance of the donation.

### **EXECUTIVE SUMMARY**

On September 13, 2017, the Library received a grant in the amount of \$2,500 from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation. The Director of Library and Community Outreach is seeking the Board's authorization to accept this grant to be used to purchase books and outreach materials for the adult literacy program at the Literacy Center of the Napa County Library.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Grant from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation, in the amount of \$2,500.
Is it Mandatory or Discretionary?	Discretionary

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Discretionary Justification:	Approval of the requested action will enable the grant funds to be used to purchase books and outreach materials for the adult literacy program of the Literacy Center of the Napa County Library.
Is the general fund affected?	No
Future fiscal impact:	Funds will be deposited in the Library's Operating Budget into the revenue line item 47500 Donations and Contributions, for the purchase of the books and outreach materials for the adult literacy program in the next fiscal year.
Consequences if not approved:	If the requested action is not approved, the Library will not be able to accept the \$2,500 grant, nor purchase the books and outreach materials for the Literacy Center at the Napa County Library.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Library is seeking the Board's authorization to accept a grant in the amount of \$2,500 from the Robert and Ellen Streich Family Endowment, a donor advised fund of the Napa Valley Community Foundation. This grant will be used to purchase books and outreach materials for the adult literacy program of the Literacy Center at the Napa County Library. The grantor has not stipulated that the funds be expended within this fiscal year.

The Library will be depositing the grant funds into the Library's Operating Budget into the revenue line item 47500 Donations and Contributions.

### **SUPPORTING DOCUMENTS**

A . Thank You Letter

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri