



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/5/2017

Agenda Placement: 6E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** JoAnn Melgar for Howard Himes - Director  
Health & Human Services Operations

**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722

**SUBJECT:** Revenue Agreement with Workforce Alliance of the North Bay, a Joint Powers Agency

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the Workforce Alliance of the North Bay, a Joint Powers Agency, for an annual maximum of \$794,902 for the term July 1, 2017 through June 30, 2021, for the provision of One-Stop Career Center Operations and Workforce Innovation and Opportunities Act (WIOA) Adult, Dislocated Worker and Youth program services.

### **EXECUTIVE SUMMARY**

On May 10, 2016 the Board approved the creation of a Joint Powers Agency (JPA) between Marin, Napa and Lake counties to meet the requirements of the Workforce Innovation and Opportunity Act (WIOA) and to operate a regional Workforce Development Board known as the Workforce Alliance of the North Bay

The County receives funding to operate federal Workforce Innovations and Opportunity Act (WIOA) programs through an agreement with the Workforce Alliance of the North Bay (WANB). This agreement will allow the County to provide WIOA program services to adults, dislocated workers and youth such as career counseling, job training, and job placement for adults and youth.

Staff received this revenue agreement from the WANB in late September 2017.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Health & Human Services Self Sufficiency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Napa County previously received funding from the State of California for Workforce Investment and Opportunity Act (WIOA). Beginning on July 1, 2016, Napa County was combined with Marin County and Lake County to form one region for WIOA. This region is now governed by the Workforce Alliance of the North Bay who receives funding from the State of California and subcontracts for One-Stop services.
	This agreement is necessary to receive funding for Napa County WIOA One-Stop services.
Is the general fund affected?	No
Future fiscal impact:	This contract terminates on June 30, 2021 and will be included in future budgets while Napa County is contracted for One-Stop services.
Consequences if not approved:	If this contract is not approved, Napa County will be unable to provide and be reimbursed for WIOA One-Stop services.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Joint Powers Agency Agreement (JPA) between Marin, Napa and Lake Counties, signed by the Board on May 10, 2016, created a regional Workforce Development Board (WDB) known as the Workforce Alliance of the North Bay (WANB).

In January 2017 and March 2017, the Workforce Alliance of the North Bay (WANB) released Requests for Proposals for One Stop Operators and Career Services Providers (CSP) in Napa County. Napa County Health and Human Services, Self-Sufficiency Services Division received approval from the WANB of its proposals to provide One-Stop Career Center Operations and CSP services.

This agreement will allow the County to provide Workforce Innovation and Opportunities Act program services to adults, dislocated workers and youth. This includes providing laid off, unemployed and underemployed adults with services such as career counseling, assessments, job training and job placement.

This funding also allows the County to serve youth between the ages of 14-24, with the following services:

- | objective assessment of academic levels, skill levels, and service needs of each participant;
- | vocational skills training;
- | development of service strategies to identify employment goals, and
- | preparation for post-secondary educational opportunities including the preparation for unsubsidized

employment opportunities.

This agreement also provides funds for Rapid Response services enabling staff to reach out to those businesses that are closing or laying off a majority of their employees and expediting the services available to this population.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula