



Agenda Date: 12/5/2006
Agenda Placement: 60

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Mary Jean McLaughlin, Acting Admin Mgr/Clerk of the Board, 253-4196
SUBJECT: Appointment of Terri Courtney to Serve on the Board of Directors of the Circle Oaks County Water District

RECOMMENDATION

Clerk of the Board requests the appointment of Terri Courtney to serve on the Board of Directors of the Circle Oaks County Water District with the term of office to commence immediately and expire December 31, 2009.

EXECUTIVE SUMMARY

Clerk of the Board requests the appointment of Terri Courtney to serve on the Board of Directors of the Circle Oaks County Water District.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Due to an expiration of term there is currently a vacancy on the Board of Directors of the Circle Oaks County Water District. On November 3, 2006 the Clerk of the Board received a letter from the District President requesting the

Board of Supervisors appoint a new Director to fill the vacancy. (Please see Attachment A)

Government Code 1778 permits the County Board of Supervisors to fill an opening on the Board of Directors of a special district if a vacancy occurs during the term. Only one person, Terri Courtney, has filed a declaration of candidacy for the position. Appointments to the District are "At Large" and the District Secretary confirms that Ms. Courtney is a resident of the District. Napa County Elections has confirmed that Ms. Courtney is a registered voter.

SUPPORTING DOCUMENTS

A . Letter From District President

B . Letter of Interest From Terri Courtney

CEO Recommendation: Approve

Reviewed By: Maiko Klieman