



Agenda Date: 12/4/2007
Agenda Placement: 6R

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Willihnganz for Gregersen, Mark - Director
Human Resources
REPORT BY: Karen Brady, HUMAN RESOURCES ANALYST II , 253-4490
SUBJECT: Resolution amending the Table & Index related to the Health & Human Services Agency - Public Health department

RECOMMENDATION

Human Resources Director requests adoption of a resolution amending the Table and Index in relation to the Public Health Division of the Health and Human Services agency effective December 4, 2007.

EXECUTIVE SUMMARY

On October 16, 2007 the Board of Supervisors approved an agenda item creating the salary range for the new position of Emergency Medical Services Coordinating Manager. However, the salary range approved was incorrect. Approval of the requested action is necessary to correct the salary range.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health and Human Services - Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	On October 16, 2007 the Board of Supervisors approved adding the Emergency Medical Services Coordinating Manager. The salary range approved was \$5,507 - \$6,694. However, this salary does not reflect a current grade as listed in the management salary plan. The correct salary range is \$5,588 - \$6,691 and represents a \$36.00 annual decrease in the salary for this position at Step 5. The proposed action corrects the salary range.

Is the general fund affected? Yes
Future fiscal impact: Any future fiscal impact will be absorbed within the department's budget.
Consequences if not approved: The salary range would remain incorrect on the Table and Index.
Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On October 16, 2007 the Board of Supervisors approved recommended actions which included the creation of the salary range for a new position of Emergency Medical Services Coordinating Manager. The salary range approved on October 16, 2007 does not reflect a current grade as listed in the management salary plan. The approved salary range was \$5,507 - \$6,694. The correct salary range for the given grade is \$5,588 - \$6,691 which represents a \$36.00 annual decrease in the salary for this position at Step 5. The proposed action corrects the salary to reflect a current range as listed in the management salary plan.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Karen Collins