



Agenda Date: 12/4/2007
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Hillary Gitelman - Director
Conservation, Development & Planning
REPORT BY: R. Patrick Lowe Jr., Deputy Planning Director , 259-5937
SUBJECT: Award of Contract to Landwatch, Inc for Conservations Regulations/Erosion Control Compliance Services

RECOMMENDATION

Director of Conservation, Development and Planning requests approval of and authorization for the Chair to sign an agreement with Landwatch, Inc for a not to exceed amount of \$60,000 for the term of December 4, 2007 through June 30, 2008 for consultant services related to Conservation regulations/erosion control compliance services.

EXECUTIVE SUMMARY

The Conservation, Development and Planning department proposes to retain consultant services to provide additional support to staff for compliance/enforcement of the County's Conservation Regulations. The consultant will provide technical assistance and support for Conservation regulations compliance and enforcement activities related to erosion control.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	In FY 2006/07 the County's General Fund received a \$350,000 settlement as the result of a code enforcement action. In the Budget Transfer No. 6 that went before the Board of Supervisors on September 11, 2007 the Board allocated a portion of these funds in the amount of \$120,000 to Conservation, Development & Planning to expedite ongoing enforcement activities. Conservation, Development and Planning will use half of these allocated funds to fund this contract for erosion control enforcement on vineyards.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: Board of Supervisors direction to provide enhanced compliance/enforcement and the availability of one-time funds from recent enforcement actions to support this effort.

Is the general fund affected? Yes

Future fiscal impact: None

Consequences if not approved: Delayed ability to respond to ECPA compliance/enforcement issues and complaints.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

As the Board is aware from the agenda item that was approved on September 11, 2007 funding in the amount of \$120,000 was allocated to Conservation, Development and Planning for an enhanced level of code enforcement activities in two areas: Erosion control enforcement focusing on vineyards with greater than a 5% grade; and enforcement activities in the agricultural areas, including farmworker housing compliance. This contract will use half of those allocated funds (\$60,000) to provide additional support for compliance/enforcement of the county's Conservation regulations through the use of Landwatch, Inc, an erosion control and environmental monitoring firm. The consultant is a certified professional in erosion and sediment control with extensive experience in erosion control work related to vineyards through previous work with the county. The consultant will provide technical assistance to the CDPD Director and staff, consisting of the performance of site inspections, development of corrective actions, preparation of written reports and letters, and follow-up inspections/actions as needed. The contract will provide for services through the end of the current fiscal year(2007-08).

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Helene Franchi