



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/3/2013

Agenda Placement: 7D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Alice Hughey - Acting Director
Health & Human Services Fiscal

REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720

SUBJECT: Agreement with Cope Family Center (Child Abuse Prevention Council and Child Assault Prevention Project) Programs

RECOMMENDATION

Acting Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 7784 with Cope Family Center, Inc., decreasing the maximum by \$6,333 for a new maximum of \$40,000 to provide services in the Child Abuse Prevention Council (CAPC) and Child Assault Prevention Project (CAPP) programs.

EXECUTIVE SUMMARY

Cope Family Center is currently under contract with the County to administer the Child Abuse Prevention Council (CAPC) and the Child Assault Prevention Project (CAPP). Approval of the recommended amendment will reduce this contract from \$46,333 to \$40,000 this fiscal year due to a decrease in available funding in the Children's Trust Fund.

Cope is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Child Welfare Services
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	The services provided by the Child Abuse Prevention Council (CAPC) under this agreement are mandatory; however, the choice of contractor and level of funding is discretionary. The services provided by the Child Assault Prevention Project (CAPP) are discretionary. Both the CAPC and CAPP services are funded by the Children's Trust Fund. Children's Trust Fund revenues are generated from birth certificate fees and donations specifically earmarked for the Children's Trust Fund and received together with individuals' property tax payments.
Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates June 30, 2014, it contains a provision for annual renewal at the County's option. Appropriations will be budgeted accordingly.
Consequences if not approved:	If this agreement is not approved, the contract maximum will be higher than the allocated funding to cover its costs.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Under its current agreement, Cope Family Center provides the following services:

Child Abuse Prevention Council

The Child Abuse Prevention Council (CAPC) is mandated by the State to act as an umbrella council for agencies and community members who work in the field of child abuse prevention and service. CAPC, through the Cope Family Center, Inc. (Cope), has operated in Napa County for more than 20 years. Cope is the umbrella agency that houses CAPC, thereby giving the CAPC full non-profit status. The CAPC director reports directly to the director of Cope.

CAPC relies heavily on the Children's Trust Fund pursuant to Chapter 11, Article 5 (Sections 18965-18971) of the Welfare and Institutions Code. It also relies on fundraising through individual solicitations. The current agreement with Cope Family Center, Inc., funds a portion of the remuneration for the Child Abuse Prevention Council (CAPC) director.

Child Assault Prevention Project

The goal of the Child Assault Prevention Project (CAPP) program is to assure that children are safe from abuse and assault through in-school programming that offers education and support. The CAPP program's desired outcome is that children are able to verbalize when they are feeling unsafe and are empowered with the tools, knowledge and skills needed to keep themselves safe.

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SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins