



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/3/2013

Agenda Placement: 7C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Alice Hughey - Acting Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720
SUBJECT: Actions Regarding HIV/AIDS Surveillance

RECOMMENDATION

Acting Director of Health and Human Services requests approval of and authorization for the Chairman to sign the following in relation to the County's HIV/AIDS Surveillance Program:

1. Revenue Agreement with the California Department of Public Health for the term July 1, 2013 through June 30, 2016 for a maximum of \$39,441; and
2. Amendment No. 3 to Agreement No. 6835 with Jim Carr, incorporating provisions of the State Agreement (State No. 13-20144) governing the HIV/AIDS Surveillance Program.

EXECUTIVE SUMMARY

Approval of the requested actions will support the County's HIV/AIDS Surveillance Program by:

- accepting funding from the Department of Public Health for the provision of HIV/AIDS Surveillance activities through June 30, 2016; and
- amending the agreement with the subcontractor (Jim Carr) to incorporate the provisions of the State agreement (State Agreement No. 13-20144) for the HIV/AIDS Surveillance program.

FISCAL IMPACT

Is there a Fiscal Impact? Yes
Is it currently budgeted? Yes

Where is it budgeted?	Health & Human Services Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This agreement is a discretionary action in that it is not mandatory for the County to accept this funding; however, the HIV Surveillance Program services that are funded by this agreement are mandatory.
Is the general fund affected?	No
Future fiscal impact:	The agreement is a three-year revenue agreement that began on July 1, 2013 and terminates June 30, 2016. The necessary appropriations will be included in future fiscal year budget requests.
Consequences if not approved:	If this agreement is not approved, Public Health will not be able to accept funding for these mandatory services.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Approval of the recommended action will enable the County to continue HIV/AIDS Surveillance services.

Revenue Agreement with the Department of Public Health:

The California Department of Public Health (CDPH) receives and distributes federal allocations for AIDS services using a "Single Allocation Model" (SAM) to specify funding totals and recite general conditions. This agreement allocates monies for HIV/AIDS Surveillance services. The activities funded by this multi-year agreement with the State are included in a current agreement (Napa County Agreement No. 6835) with Jim Carr to provide surveillance services.

The revenue agreement is effective July 1, 2013 through June 30, 2016 and totals \$39,441 with \$13,147 allocated to each Fiscal Year.

Agreement with Jim Carr:

The County's HIV/AIDS surveillance program receives reports of new HIV infections and AIDS cases, investigates these reports and forwards the reports to the California Department of Public Health. This activity is mandated in the California Code of Regulations. An aggressive surveillance program is necessary to ensure that cases are being appropriately detected and reported.

The current contract with Jim Carr allows for the maintenance of an active surveillance system in which additional laboratories and providers will continue to be trained in detection and reporting of HIV and AIDS cases. These activities are essential to ensure that all existing and new cases in Napa are detected and reported. Such accurate reporting will help ensure that Napa receives State program funding adequate for the population with and at risk for HIV and AIDS, since State funding for HIV/AIDS program services is dependent on the number of cases reported each year by the County surveillance program.

This amendment incorporates the revenue agreement between the County and CDPH outlining the requirements of the HIV/AIDS Surveillance Program into the contractor's agreement.

Jim Carr is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins