



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/3/2013

Agenda Placement: 10D

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Pamela Kindig for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Nadine Willoughby, Administrative Support Technician - 253-4595  
**SUBJECT:** Appointment to Napa County Fair Association Board

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### **RECOMMENDATION**

County Executive Officer requests one (1) appointment to serve on the Napa County Fair Association Board of Directors representing Napa County with the term of office to commence January 1, 2014 and expire December 31, 2016.

#### Applicants (Choose One)

Douglas E. Bock

Bonnie Claire Chisholm\*

\*Recommended by Napa County Fair Association Board of Directors

### **EXECUTIVE SUMMARY**

The Napa County Fair Association (Association) Board of Directors revised its bylaws to include three (3) representatives appointed by the Board of Supervisors. The County Executive Office advertised one (1) vacancy due to term expiration and received two (2) applications from the incumbent, Bonnie C. Chisholm and one (1) new application received from Douglas E. Bock. Applications were reviewed by the Napa County Fair Association Board of Directors. The Association submitted a letter of recommendation to reappoint Bonnie Chisholm for formal appointment by the Board of Supervisors to a three year term commencing January 1, 2014 and expiring December 31, 2016.

### **PROCEDURAL REQUIREMENTS**

1. Staff reports
2. Public comments

3. Motion, second, discussion and vote on the item

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Napa County Fair Association (Association) was established in the winter of 1945. The Association is the County's agent for purposes of conducting the annual County Fair and to manage, use, keep possession of and operate the Fairgrounds year-round to foster diverse education and entertainment for the residents of Napa County and surrounding areas. The Association and the County have entered into an agreement which outlines each parties responsibilities and the types of activities that are allowed at the Fairgrounds. The County has also entered into a Land Tenure Agreement which commits to a County Fair through January 2024.

With the loss of State funding, the Association and Fair staff have been actively searching for other funding sources and are pursuing expansion of Fairground activities countywide. As part of that effort, the Association has recently revised its bylaws to include in its membership three (3) County positions. Prior to this revision, the Association membership consisted of six elected positions and was generally limited to individuals in Calistoga. The revised bylaws state that applicants for the three new positions will be recommended for appointment by the Association with final selection by the Board of Supervisors. The revision is designed to attract countywide participation in the Association and the Fair.

The County Executive Office advertised one (1) vacancy due to term expiration and received one (1) reappointment request application from the incumbent, Bonnie Chisholm and one (1) new application from Douglas Bock which were reviewed by the Napa County Fair Association Board of Directors. The Napa County Fair Association submitted a letter recommending reappointment of Bonnie Chisholm for the three year term commencing January 1, 2014 and expiring December 31, 2016. By taking this action today, the Napa County Fair Association Board of Directors will have a full and complete Board.

### **SUPPORTING DOCUMENTS**

- A . Bonnie Chisholm Reappointment Request Application
- B . Douglas Bock Application
- C . Napa County Fair Association Board of Directors Recommendation Letter

CEO Recommendation: Approve

Reviewed By: Helene Franchi