



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/20/2016

Agenda Placement: 6R

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Animal Shelter

REPORT BY: Patricia McKeever, Supervising Staff Services Analyst - 253-4099

SUBJECT: Approval of Professional Services Agreement and Sole Source award to Napa Humane Society and SPCA for veterinary services

RECOMMENDATION

Director of Public Works requests the following actions related to veterinary services for domestic animals in the care of the County:

1. Waiver of competitive bidding requirements and sole source award of an agreement to the Humane Society of Napa County & SPCA, Inc., herein referred to as Napa Humane; and
2. Approval of and authorization for the Chairman to sign an agreement with Napa Humane for a maximum of \$95,000 for the term December 20, 2016 through June 30, 2019, with an option to extend the agreement for two (2) additional one-year terms for spay, neuter and other veterinary services for animals in the care of the County.

EXECUTIVE SUMMARY

Today's action will provide spay, neuter and other recommended veterinary care services for all animals in the care of the County of Napa at discounted rates.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Fund 5040, Sub-Division 50400-00 Animal Shelter.

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of this agreement will allow the County to receive discounted spay, neuter, and other veterinary services from Napa Humane.
Is the general fund affected?	No
Future fiscal impact:	Funding for this service will be budgeted each fiscal year for the term of the agreement.
Consequences if not approved:	Animals in the care of the County that are in need of spay/neuter services would have to be sent to other veterinarians who may not offer discounted rates or be able to accommodate the large number of required services in a timely manner.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Prior to the adoption, foster arrangement or other release of domestic animals in the custody of the Napa County Animal Shelter and Adoption Center, animals are examined, spayed or neutered, micro-chipped and vaccinated. The County also provides vouchers to County residents to have domestic animals spayed or neutered for free as an animal population control measure. In 2015, the County received 642 spay/neuter services for shelter animals and issued 287 vouchers for community members. Spay and neuter services have been shown to be an effective means of population control, can lead to a longer and healthier life for the animal, and can result in a generally better behaved animal.

Napa Humane has a longstanding history of providing spay, neuter and other veterinary services for the County and the community. Through their fundraising efforts as a registered non-profit, they are able to offer service rates below costs helping them to meet their mission of promoting the welfare of companion animals. In this contract, they have offered Napa County a further reduction of 10% below their published service rates. Napa Humane is also the only local clinic dedicated to these services that can accommodate the volume of services the County requires. Therefore, the County wishes to enter into a sole source agreement with Napa Humane to obtain discounted spay, neuter and other veterinary services for the animals in the care of the County.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula