



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/20/2016

Agenda Placement: 6JJ

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Leanne Link - County Executive Officer
County Executive Office
REPORT BY: Helene Franchi, Deputy County Executive Officer - 253-4820
SUBJECT: Out of Country Travel Risk Manager

RECOMMENDATION

County Executive Officer requests authorization for out of country travel for Kerry Whitney, Risk Manager, to attend the CSAC Excess Insurance Authority (CSAC EIA) - Insurance Broker meetings in London, England, from January 20, 2017 through January 27, 2017 at no cost to the County.

EXECUTIVE SUMMARY

The County Executive Officer is requesting permission for out of country travel for the County's Risk Manager, Kerry Whitney, on January 20, 2017 through January 27, 2017 to London, England. The purpose of the trip is to attend Broker meetings in preparation for the Property Program renewal in March. The CSAC - Excess Insurance Authority will cover all the expenses associated with the trip - there is no cost to the County.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Mr. Whitney sits on the Executive Board of the CSAC Excess Insurance Authority, a property and liability insurance carrier for California counties. The purpose of the trip to London in January is to secure the March 31, 2017 renewal of CSAC EIA's Property Program. The Property Program is very complex due to the need to purchase massive amounts of earthquake insurance. There are 40-50 different insurance companies taking various elements of the risk in multiple towers (spreading risk both geographically and categorically) and layers (primary and excess) of insurance. During the trip, members of the CSAC EIA will meet with several of the key markets to discuss the goals for the renewal and to secure their participation. Typically, representatives will meet with 6-8 different underwriters each day. Approximately half of the insurance capacity on the program comes from London, Europe, and other foreign markets. The other half is placed with domestic insurance markets. It is very important to these foreign markets that they meet personally with client/member representatives. This process shows a commitment to long-term relationships with these markets resulting in significant premium savings for members. These annual trips have been taking place for more than 25 years.

The client/member representatives have historically been members of the Executive Committee. Kerry Whitney was recently re-elected to the Executive Committee for another two year term and having the recent experience of handling a significant earthquake claim, the Committee felt Mr. Whitney will bring value to the Broker meetings.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan