



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/20/2016

Agenda Placement: 6GG

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Alice Hughey for Leanne Link - County Executive Officer
County Executive Office

REPORT BY: Barbara Fultz, Administrative Support Tech - (707) 253-4595

SUBJECT: Appointment to the Napa County Arts and Culture Advisory Committee

RECOMMENDATION

County Executive Officer requests reappointment of Laura Rafaty, representing the City of St. Helena, and appointment of Laura Maguire Gabriel, representing District 1, to the Napa County Arts and Culture Advisory Committee with the terms of office commencing immediately and expiring September 30, 2020.

EXECUTIVE SUMMARY

There are currently five (5) openings on the Napa County Arts and Culture Advisory Committee: Districts 1, 2 and 5, the Town of Yountville, and City of St. Helena. The County Executive Office advertised the vacancies and received one reappointment application from Laura Rafaty, representing the City of St. Helena, and one (1) new application from Laura Maguire Gabriel to represent District 1.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 19, 2012, the Board adopted Resolution 2012-81 creating the Napa County Arts and Culture Advisory Committee. The purpose of the Advisory Committee is to conduct and oversee a capacity building grant program and make recommendations to the Director of Housing and Intergovernmental Affairs regarding grant awards to be made to non-profit and cultural organizations in Napa County. The Advisory Committee: develops grant eligibility criteria, an application process and application forms, appropriately advertises and calls for grant proposals, holds grant training workshops as needed, develops scoring criteria and guidelines for evaluating grant applications, and makes recommendations to the Director of Housing and Intergovernmental Affairs regarding grant awards to non-profit art and cultural organizations in Napa County on an annual or as needed basis.

On October 16, 2012, the Board adopted Resolution 2012-152 revising the advisory committee bylaws to stagger the terms of office, changing the meetings to the fourth Monday of October, January and April each year and calling special meetings as needed.

On March 10, 2015, the Board adopted Resolution 2015-24 revising the bylaws to change the scope of the committee's duties and change the composition of the advisory committee. The revised bylaws give the Advisory Committee authority to conduct a request for proposals, develop application and screening processes, and make funding recommendations for awarding grants to Napa County Arts and Culture organizations for visitor management activities and projects. The revised bylaws also create a permanent, nonvoting eleventh seat on the committee; the permanent member will not serve on any grant screening panels convened by Arts Council Napa Valley for a representative from the Arts Council Napa Valley.

Vacancies on the committee are filled in the following manner:

- Five (5) representatives comprised of members residing in the unincorporated areas of each of the five (5) supervisorial districts
- Five (5) representatives comprised of members residing in each of the County's incorporated cities/town
- One (1) permanent nonvoting member representing the Arts Council Napa Valley (ACNV).

Today's request is for the reappointment of Laura Rafaty as a City of St. Helena representative, and the appointment of Laura Maguire Gabriel as a District 1 representative on the Arts and Culture Advisory Committee.

The County Executive Office will continue to recruit for the remaining vacancies in Districts 2 and 5 and the Town of Yountville.

SUPPORTING DOCUMENTS

- A . Laura Rafaty Application
- B . Laura Maguire Gabriel Application

CEO Recommendation: Approve

Reviewed By: Molly Rattigan