



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/20/2016

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Howard Himes - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, Employee Support and Development/Contracts Manager - 253-4720

SUBJECT: Amendments to incorporate new OMB (Super Circular) requirements

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chairman to sign the following amendments incorporating requirements from the Office of Management and Budget (OMB), dubbed the "Super Circular," for contractors receiving federal funding:

1. Amendment No. 1 to Agreement No. 170605B-17 with Aldea, Inc.;
2. Amendment No. 5 to Agreement No. 170468B-17 with Beverage Consulting Network, Inc.;
3. Amendment No. 6 to Agreement No. 170337B-17 with Mentis, Inc.;
4. Amendment No. 6 to Agreement No. 170398B-17 with On The Move, Inc.; and
5. Amendment No. 12 to Agreement No. 170584B-17 with Cope FamilyCenter, Inc.

EXECUTIVE SUMMARY

The Office of Management and Budget (OMB) released new guidance on Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which has been dubbed the "Super Circular." Approval of the recommended action will incorporate the OMB requirements into these contracts as each of these vendors have been identified as a subrecipient or "pass through" entity receiving federal funding.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Office of Management and Budget (OMB), in its efforts to deliver on the promise of a 21st-Century government that is more efficient, effective and transparent, has streamlined the OMB Circulars on Administrative Requirements, Cost Principles, and Audit Requirements for all Federal awards into one document, referred to as the Super Circular. The Super Circular combines eight previous federal regulations into comprehensive guidance codified at 2 Code of Federal Regulations (CFR) Part 200 (Subparts A – F).

Health and Human Services Agency has identified Aldea, Beverage Consulting Network, Mentis, On The Move, and Cope Family Center as sub recipients or "pass through" entities receiving federal funding. Approval of the recommended amendments will incorporate the new OMB requirements into each of these agreements.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula