



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/20/2016

Agenda Placement: 10C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Alice Hughey for Leanne Link - County Executive Officer
County Executive Office
REPORT BY: Barbara Fultz, Administrative Support Tech - (707) 253-4595
SUBJECT: Appointment to Napa County Fair Association Board of Directors

RECOMMENDATION

County Executive Officer requests three (3) appointments to represent Napa County on the Napa County Fair Association (Fair Association) Board of Directors. The appointments will commence January 1, 2017 with staggered term expiration dates of one, two and three years, i.e., December 31, 2017, December 31, 2018 and December 31, 2019.

-Choose Three-

Name (Residing District)

Bonnie Chisholm (2)*

Paul J. Dohring (3)

Jeffrey Hoelsken (3)**

Ricardo (Ricky) Hurtado (2)**

Nancy Levenberg (1)**

Kimberly Richard (4)

**Incumbent*

***Recommended by the Napa County Fair Association*

EXECUTIVE SUMMARY

There are three (3) openings on the Napa County Fair Association (Fair Association) Board of Directors to represent Napa County due to an expiring term and two (2) new openings. The County Executive Office advertised the three (3) openings and received five (5) applications from Paul Dohring, Jeffrey Hoelsken, Ricardo (Ricky) Hurtado, Nancy Levenberg, and Kimberly Richard and one (1) reappointment request from the incumbent, Bonnie Chisholm. The County Executive Office received the attached letter dated December 7, 2016 from the Fair

Association recommending the appointments of Jeff Hoelksen, Ricardo (Ricky) Hurtado, and Nancy Levenberg for the term commencing January 1, 2017 and expiring December 31, 2017, December 31, 2018, and December 31, 2019, respectively.

PROCEDURAL REQUIREMENTS:

1. Staff reports
2. Public comments
3. Motion, second, discussion and vote on the item

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On January 5, 2016 the Board approved the Napa County Fair Association's (Fair Association) request to increase membership from three (3) members to five (5) members representing Napa County. No amendment of the bylaws was required unless the Association increased the membership to more than fifteen (15) members.

The Napa County Fair Association was established in the winter of 1945. The Fair Association is the County's agent for purposes of conducting the annual County Fair and managing, using, keeping possession of and operating the Fairgrounds year-round to foster diverse education and entertainment for the residents of Napa County and surrounding areas. The Association and the County have entered into an agreement that outlines each party's responsibilities and the types of activities that are allowed at the Fairgrounds. The County has also entered into a Land Tenure Agreement, which commits to a County Fair through January 2024.

With the loss of State funding, the Fair Association and Fair staff have been actively searching for other funding sources and are pursuing expansion of Fairground activities county wide. As part of that effort, the Fair Association adopted revised bylaws on June 13, 2013 to include in its membership three (3) County positions. Prior to this revision, the Fair Association membership consisted of six elected positions and was generally limited to individuals in Calistoga. The revision is designed to attract countywide participation in the Fair Association and the Fair. No Director may serve more than three (3) consecutive terms and will not be eligible for a position on the Board until after one year following the Director's previous service on the Board.

SUPPORTING DOCUMENTS

- A . Bonnie Chisholm Application
- B . Paul Dohring Application

- C . Jeffrey Hoelsken Application
- D . Ricardo (Ricky) Hurtado Application
- E . Nancy Levenberg Application
- F . Kimberly Richard Application
- G . Napa County Fair Association Recommendation Letter

CEO Recommendation: Approve

Reviewed By: Molly Rattigan