



Agenda Date: 12/19/2006  
Agenda Placement: 6W

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Stacy Petross, Buyer, 253-4476  
**SUBJECT:** Sole source award to Superior Aluminum Body Corporation

---

### **RECOMMENDATION**

County Executive Officer/Purchasing Agent and Director of Public Works request a waiver of competitive bidding requirements and sole source award for the purchase of two (2) Animal Control Utility boxes from Superior Aluminum Body Corporation in South San Francisco, California, for a total amount of \$32,042, pursuant to County Ordinance Code 2.36.090.

### **EXECUTIVE SUMMARY**

Approval of this item will allow the County to purchase for installation, two (2) Aluminum Animal Control Utility boxes, from Superior Aluminum Body Corporation. These were approved as Fixed Asset appropriations in the Final 2007 Fleet budget.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

After researching the market of animal control box manufactures, Napa County Purchasing solicited bids for two (2) aluminum Animal Control utility body boxes. Requests were solicited from three vendors for this specialized equipment. At the close of the bidding period, only one vendor, Superior Aluminum Body Corporation was responsive. It is located at 125 Starlite Street, South San Francisco, CA 94080. Pursuant to County Ordinance Code 2.36.090, approval of a sole source award is requested.

The animal control boxes will be manufactured and installed by Superior Aluminum Body Corporation on two recently purchased Animal Control pickup trucks. Installation of these boxes will enable County Animal Control Officers to transport stray, injured or dead animals to the Animal Shelter.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey