



Agenda Date: 12/19/2006  
Agenda Placement: 6T

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Britt Ferguson for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Karen Gratton, Senior Management Analyst , 259-8748  
**SUBJECT:** Resolution authorizing Chair to sign Deed of Trust for the Homeless Shelter

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### **RECOMMENDATION**

County Executive Officer requests adoption of a resolution authorizing the Chair to Sign a Deed of Trust as Security for a Loan for the South Napa Homeless Shelter under the Emergency Housing and Assistance Program.

### **EXECUTIVE SUMMARY**

By Resolution No. 04-19 the Board of Supervisors authorized the Director of the Napa County Health and Human Services Agency to apply for an EHAPCD loan for the purchase of the South Napa Homeless Shelter. The Loan Agreement has been executed but in order to secure the loan a Deed of Trust is required. Resolution No. 04-19 did not expressly extend authorization to execute documents securing the obligations in the standard loan agreement, including the Deed. The proposed resolution authorizes the Chair to sign the Deed as required by the State Department of Housing and Community Development.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	County Center Improvement Fund - Homeless Shelter
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Deed of Trust is required by the State of California to secure the \$1 million loan assisting the County in the purchase of the South Napa Homeless Shelter.
Is the general fund affected?	No

Future fiscal impact: None

Consequences if not approved: The County would not receive \$1 million from the State toward the purchase of the South Napa Homeless Shelter.

Additional Information: None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

By Resolution No. 04-19 the Board of Supervisors authorized the Director of the Napa County Health and Human Services Agency to apply for an Emergency Housing and Assistance Program loan for the South Napa Homeless Shelter. The loan provides \$1 million through the State Department of Housing and Community Development (State). The Resolution authorized the Director to sign the State's standard loan agreement and any subsequent amendments. The Loan Agreement has been executed. Now, the State requires that the County secure the loan by executing and recording a deed of trust against the project receiving the benefit of the loan proceeds. However, Resolution No. 04-19 did not expressly extend authorization to the execution of documents securing the obligations in the standard loan agreement, including a deed of trust. The proposed resolution authorizes the Chair to sign the Deed as required by the State.

### **SUPPORTING DOCUMENTS**

- A . Resolution
- B . Attachment "A"

CEO Recommendation: Approve

Reviewed By: Karen Gratton