



Agenda Date: 12/19/2006  
Agenda Placement: 6S

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Britt Ferguson for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Mary Jean McLaughlin, Acting Admin Mgr/Clerk of the Board, 253-4196  
**SUBJECT:** Adoption of a Resolution Amending the Bylaws of the Napa County Emergency Medical Care Committee

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### **RECOMMENDATION**

County Executive Officer requests the adoption of a resolution amending the organization and updating the Bylaws of the Napa County Emergency Medical Care Committee (EMCC).

### **EXECUTIVE SUMMARY**

County Executive Officer requests the adoption of a resolution amending the organization and updating the Bylaws of the EMCC.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Per Committee/Commission Policy of the Board of Supervisors, any changes to the conduct of business by an advisory board must also be adopted by the Board of Supervisors.

At their meeting on October 16, 2006 the Emergency Medical Care Committee (EMCC) agreed to revise their Bylaws by changing their meeting dates from monthly to quarterly.

The EMCC was established on October 8, 1968 by the Board of Supervisors. The current functions of the EMCC are as follows:

1. Review, at least annually, all of the following:
  - a. the operations of ambulance services operating within the County of Napa;
  - b. emergency medical care offered within the County of Napa, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques; and
  - c. first aid practices within the County of Napa.
2. Report to the State Emergency Medical Services (EMS) Authority, the local Emergency Medical Services Agency and the Napa County Board of Supervisors, at least annually, the observations and recommendations of the EMCC resulting from the EMCC's activities listed in (1), above.
3. Act in an advisory capacity to the Napa County Board of Supervisors and the local EMS Agency on all matters related to emergency medical services as directed and requested by the Board of Supervisors from time to time.

The EMCC consists of 29 members. Twenty-six (26) of the members serve as exofficio or as designated by and to represent their employing Agencies. These Agencies consist of emergency responders from the County and the Cities including fire and law enforcement officials. County administration and hospitals are also represented. The three remaining members are public members appointed by the Board of Supervisors.

#### **SUPPORTING DOCUMENTS**

A . Resolution Amending EMCC Bylaws

CEO Recommendation: Approve

Reviewed By: Maiko Klieman