



Agenda Date: 12/19/2006
Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Ginny Leija, ENGINEERING AIDE , 259-6718
SUBJECT: Library Re-Carpet Project - Authorization to Award Contract

RECOMMENDATION

Director of Public Works requests award of the contract for the "Library Re-Carpet Project," PW 07-07, to Contract Furnishings of Rocklin, California, for its low base bid of \$48,150 and authorization for the Chair to sign the construction contract.

EXECUTIVE SUMMARY

Carpeting in the Napa City/County Library's children, literacy, media and staircase areas is exceeding its useful life. The carpet is showing wear and tear and needs to be replaced for safety and aesthetic reasons. Bids have been solicited and opened. Staff is requesting the Board award the construction contract to the successful low bidder and authorize the Chair to execute the contract.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Library
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The carpet in various areas of the library is showing wear and tear and needs to be replaced.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	The safety of library patrons may be compromised.

Additional Information: None

ENVIRONMENTAL IMPACT

Categorical Exemption *Class 1: Existing facilities and no expansion of use.

BACKGROUND AND DISCUSSION

Carpeting in the Napa City/County Library's children, literacy, media and staircase areas is exceeding its useful life. The carpet is showing wear and tear and should be replaced for safety and aesthetic reasons. The Library Capital Improvement budget for Fiscal Year 2007 includes funding for the replacement of this carpet.

On November 7, 2006, the Director of Public Works requested approval of plans and specifications and authorization to open bids at a time, date and location published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code for the "Library Re-Carpet Project - PW 07-07." A mandatory pre-bid site visit for contractors bidding the project was held November 20, 2006. Contract Furnishings of Rocklin, California was the sole contractor on the pre-bid site walk through and the sole bidder on the contract with a total base bid of \$48,150. The estimated project budget required to complete the project is \$63,000.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey