



Agenda Date: 12/19/2006
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Janet McCoy - Director
Library
REPORT BY: Janet McCoy, Library Director, 253-4208
SUBJECT: Acceptance of a gift of patio furniture and refinishing valued at \$12,880 from the Friends of the Napa Library

RECOMMENDATION

Library Director requests authorization to accept a non-cash donation from the Friends of the Napa Library to replace and refinish the patio furniture at the the Napa Library valued at \$12,880.

EXECUTIVE SUMMARY

Board Resolution No. 99-56, adopted June 1, 1999 provides that the Library Director is authorized to accept donations and gifts on behalf of the City-County Library of five thousand dollars (\$5,000) or less from Friends of the Library groups and report such donations annually to the Board of Supervisors. However, Board approval is required today since the aggregate value of the donation from the Friends of the Napa Library is in excess of \$5,000. The Friends of the Napa Library have offered to replace six tabletops on the 10-year old patio tables at a cost of \$5,880 and to have the table bases, chairs and benches refinished at a cost of approximately \$7,000, for a total value of approximately \$12,880.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Friends of the Napa Library is a volunteer group of approximately 1,000 members. Their main purpose is to raise money to support the library's needs that are beyond the scope of the library's budget. Their fundraising is primarily done by collecting and sorting donated books and holding four major book sales each year.

At the request of the Library Director, the Friends of the Napa Library have offered to replace six tabletops for the patio furniture that is now 10 years old. The new tabletops would be perforated steel to minimize vandalism. The Friends of the Library have also offered to have the table bases, chairs and benches refinished with a professional powder coat. The total value of this non-cash donation is approximately \$12,880.

The plan is to have Public Works remove the old table tops, and unbolt the table bases and benches. Then the Friends are planning to have the pieces transported to Vaider Metal Finishing to have it all refinished. They have an agreement with Vaider and will pay them for the work. The refinished pieces will be brought back to the library for Public Works to reinstall. At the same time, the Friends will place an order for the new tabletops from Landscape Forms (the same company the original furniture was purchased from). They will be shipped to the library and installed by Public Works. There is no fiscal impact to the Library since all the payments will be made from the Friends of the Napa Library to the outside vendors.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Maiko Klieman