



Agenda Date: 12/19/2006
Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Revenue Agreement with the Workforce Investment Board of Solano County

RECOMMENDATION

Director of Health and Human Services requests approval of the following actions in relation to the Disability Program Navigator Initiative:

1. Authorization for the Chair to sign a revenue agreement with the Workforce Investment Board of Solano County, Inc. for a maximum of \$46,000 for the term July 1, 2006 through June 30, 2007 to fund a Disability Program Navigator position; and
2. Budget Transfer No. 32 increasing appropriations in the Training and Employment Center's budget by \$46,000 with offsetting revenues from the Disability Program Navigator Initiative to fund salaries, benefits, and operating costs. (4/5 vote required)

EXECUTIVE SUMMARY

Approval of this revenue agreement will provide federal funding for a Disabilities Program Navigator who will work with the area's high schools and community colleges, business community, and workforce development systems to provide improved employment services to persons with disabilities.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The revenue source is federal funding for the Disability Program Navigator Initiative. Napa County will receive the funding through the Solano County North Bay Employment Connection (NBEC). NBEC serves as a funding mechanism for Training and Employment Center (TEC) projects.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: The requested action is discretionary in that there is no mandate for the provision of these services. Approval of the requested agreement will enable the County to accept financial assistance for TEC to fund a Disability Program Navigator position through the end of Fiscal Year 2006-2007.

Based on an award notification in July 2006, HHSA is currently conducting these Navigator activities through an extra help employee funded in the TEC budget. If Napa County had not received this new funding, the cost of the extra help position would have been absorbed within the authorized TEC budget and the position would have been discontinued in December 2006.

Is the general fund affected? Yes

Future fiscal impact: The agreement terminates June 30, 2007.

Consequences if not approved: If this agreement is not approved, the County will lose the available revenue to fund the extra help Disability Program Navigator position and the ability to use the funding currently being applied to the extra help position for other opportunities.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Disability Program Navigator (DPN) Initiative is a regional response to the need for persons with disabilities to successfully navigate through the many programs that serve disabled consumers in the community and the "One-Stop" employment training centers. Approval of the requested agreement will enable TEC to avail itself of federal funding for a Disability Program Navigator position. This Navigator will work collaboratively with the area's high schools and community colleges, business community, and workforce development systems to: (1) provide access to diverse labor pools; (2) expand training programs; (3) increase resource information; and (4) increase employment opportunities for persons with disabilities. These activities will produce qualified workers with disabilities who can contribute to the local labor force and employers who are better informed about potential employees. Solano County is the lead agency for this regional project.

The DPN funds were awarded effective July 1; however, the funding was not transferred to Solano County until recently. Since Solano County could not initiate contracts with its partner counties until the funding was confirmed, the contract was delayed.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita