



Agenda Date: 12/19/2006
Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Gabrielle Avina for Ernie Loveless - Fire Chief
County Fire Department
REPORT BY: Kerry Bradford, Staff Services Analyst, (707) 967-1417
SUBJECT: Establishment of a fixed asset (respirator fit test device) in the County Fire Department budget

RECOMMENDATION

County Fire Chief requests establishment of a fixed asset in the amount of \$11,200 for the purchase of a respirator fit test device.

EXECUTIVE SUMMARY

The Napa County Fire Chief requests establishment of a fixed asset for a respirator fit test device in the department's budget.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Sufficient appropriations for this purchase are available in the County Fire Department's 2006-2007 budget for fixed assets due to significant savings on the purchase price of two fire engines.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This device will make it possible to electronically test the fit of the High Efficiency Particulate Air (HEPA) masks and the Self Contained Breathing Apparatus (SCBA) masks used by Fire Department paid and volunteer personnel.
Is the general fund affected?	No

Future fiscal impact: None

Consequences if not approved: The department will not have the equipment it needs meet Cal-Osha fit test requirements.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County Fire Department has a need to purchase a new device to perform fit tests for both SCBA masks and HEPA masks in order to stay compliant with Cal OSHA regulations. The department does not currently have equipment to electronically fit test HEPA masks. (HEPA masks protect against airborne viruses.) Approval of the recommended action will establish a fixed asset in the department's budget. Cost for the purchase of the requested device is \$11,200 including tax and shipping.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey