



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday December 18, 2018 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Minh C. Tran
County Executive Officer

Jose Luis Valdez
Clerk of the Board

Jeffrey M. Brax
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a Retirement Proclamation to Greg Pirie, Solid Waste Manager, in recognition of more than 24 years of service to the people of Napa County.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Human Services

- A. Interim Director of Health and Human Services/Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 9 to Agreement No. 170598B with McAlister Institute for Treatment & Education, Inc. increasing the amount by \$538,803 for a new maximum of \$1,077,615 revising the automatic renewal provision to terminate the Agreement on June 30, 2019, and incorporating Addendum 6 to the Compensation for residential substance abuse treatment services provided during July 1, 2018 to June 30, 2019.
- B. Interim Director of Health and Human Services requests approval of and authorization for the Chair to sign revenue agreements with the U.S. Department of Housing and Urban Development as follows:
1. A maximum of \$19,054 for the term February 1, 2018 through January 31, 2019 for the Coordinated Assessment program;
 2. A maximum of \$94,974 for the term August 1, 2018 through July 31, 2019 for the Permanent Supportive Housing I program;
 3. A maximum of \$29,740 for the term August 1, 2018 through July 31, 2019 for the Permanent Supportive Housing II program;
 4. A maximum of \$163,699 for the term January 1, 2018 through December 31, 2018 for the Home to Stay program; and
 5. A maximum of \$35,887 for the term April 1, 2018 through March 31, 2019 for the Homeless Management Information System (HMIS) program.
- C. Interim Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the Workforce Alliance of the Northbay, a joint powers agency, for a maximum of \$40,000 for the term November 1, 2018 until terminated to conduct outreach to businesses and serve low income job seekers through the Napa Bridge Academy.
- D. Interim Director of Health and Human Services requests authorization to accept a donation to the Children's Trust Fund in the Health and Human Services Agency from an anonymous donor in the amount of \$5,000.

Community Resources & Infrastructure

- E. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170596B with Circlepoint, extending the term to December 31, 2020, amending the scope of services, and increasing compensation by \$95,617, for a new maximum of \$162,617 for maintenance of the Local Food Website.
- F. Director of Library Services and Community Outreach requests the following action regarding the Library's Open/Closed Schedule:
1. Amendment of the Library's 2018/2019 Holiday Open/Closed Schedule to include early closure on New Year's Eve.
- G. Director of Library Services and Community Outreach requests authorization to accept a donation to the Napa County Library from an anonymous donor in the amount of \$5,000.
- H. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 7996 with Berryessa Garbage Service extending the expiration date of the franchise agreement from December 31, 2028 to December 31, 2036 for the collection and disposal of solid waste specific to Garbage Zone Two, located generally in the unincorporated area of Lake Berryessa.
- I. Director of Public Works requests approval of and authorization for the Chair to sign Amendment 1 to Agreement No. 8218 with the Association of Bay Area Governments (ABAG) for a maximum of \$500,000 in funding from the California Department of Water Resources via the Integrated Regional Water Management (IRWM) Program for the term of February 4, 2014 through December 31, 2018 for implementation of the Milliken Creek Flood Reduction and Fish Passage Barrier Removal Project.
- J. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Lease Agreement No. 180217B with Yamaha Motor Corporation U.S.A. increasing the annual rental fee revenue by 3.1 percent from \$25,176 to \$25,956 and extending the term through June 30, 2019, with an option for an additional six (6) month term, to continue leasing space at 2000 Airport Road, in the County of Napa.
- K. Director of Public Works requests the following actions:
1. Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No.190152B with Napa Sanitation District increasing the Project Cost Paid by Napa County by \$318,340 for a new maximum of \$1,933,668 for funding the Imola Pocket Paving-ADA Ramp Project scope of work; and
 2. Approval of Budget Transfer No. DPW018 for the following (4/5 vote required):
 - a. Increase appropriations by \$318,340 in the Measure T non-operating special revenue fund (Fund 2440, Sub-Division 1220053) offset by the Measure T revenues when funds are received and available; and
 - b. Increase revenue and appropriations by \$318,340 in the Roads CIP, Imola Pocket Paving-ADA Ramp Project (Fund 2040, Sub-Division 2040500, Program 19004) with offsetting revenues from the Measure T non-operating special revenue fund.

- L.** Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Talos Secure Group, Inc. for an annual maximum of \$225,000 for the term January 1, 2019 through June 30, 2022 for security and patrol services.
- M.** Director of Public Works requests approval of and authorization for the Chair to sign the following agreements for the term January 1, 2019 through December 31, 2019, with automatic renewal options for an additional three calendar years for on-call hazardous material and environmental consulting and testing services:
1. Agreement with Terracon Consultants for a maximum of \$125,000 per fiscal year;
 2. Agreement with Air and Water Sciences Environmental Consultants for a maximum of \$125,000 per fiscal year; and
 3. Agreement with Wood Environmental & Infrastructure Solution Inc. for a maximum of \$125,000 per fiscal year.
- N.** Director of Public Works requests approval of and authorization for the Chair to sign a Certificate of Acceptance for the dedication of a strip of land for road purposes (Silverado Trail), over and across portions of the lands of Tench Family Vineyards, LLC, said right of way offered for dedication to the County by Irrevocable Offer of Dedication recorded in Instrument Number 2018-0017811, Napa County Records; the right of way is to accommodate a left turn lane constructed by Tench Family Vineyards, LLC.
- O.** Director of Public Works requests the Board take the following actions for the "Juvenile Hall Generator Project," PW 18-01:
1. Determine the engineer's cost estimate for construction is reasonable; and
 2. Award a construction contract to James Day Construction Inc. doing business as Coastal Mountain Electric, of Clearlake, CA for their low base bid of \$186,646 and authorize the Chair to sign the construction contract; and
 3. Approval of Budget Transfer No. DPW015 for the following:
 - a. Increase appropriations by \$90,000 in Accumulated Capital Outlay (ACO) Budget;
 - b. Increase revenue and appropriations by \$90,000 in the Juvenile Justice Center Generator Project (Program 18013) offset by the transfer from Accumulated Capital Outlay (ACO) Budget.
- (4/5 vote required)
- P.** Director of Public Works requests the Board take the following actions for the "South Campus Building 4 HVAC Replacement Project," PW 18-20:
1. Award a construction contract to Matrix HG Inc., of Novato, CA for their low base bid of \$208,394 and authorize the Chair to sign the construction contract; and
 2. Approval of Budget Transfer No. DPW016 for the following:
 - a. Increase appropriations by \$345,000 in Accumulated Capital Outlay (ACO) Budget;
 - b. Increase revenue and appropriations by \$345,000 in the 2721 NVC Improvements Project (Program 18028) offset by the transfer from Accumulated Capital Outlay (ACO) Budget.

(4/5 vote required)

- Q.** Director of Public Works requests approval of plans and specifications for the Devlin Road Segment E Project RDS 11-06 and authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

General Admin & Finance

- R.** Assessor-Recorder-County Clerk in his capacity as ex-officio Registrar of Voters requests that the Board declare the results of Measure I based on the certified results of the General Election held on Tuesday, November 6, 2018.
- S.** Director of Human Resources requests approval of and authorization for the Chair to sign Amendment No. 7 to Agreement No. 170688B with Delta Dental of California, increasing the monthly premium rate for the DeltaCare Dental Health Maintenance Organization (DHMO) services from \$47.20 to \$48.62 effective January 1, 2019 through December 31, 2019.
- T.** Director of Human Resources and District Attorney request adoption of a resolution amending County Policy Manual, Part I: Sections 37-C1 and 37-C3, to designate the Chief District Attorney Investigator classification as "at will," as outlined in "Exhibit A," effective December 29, 2018.
- U.** County Executive Officer requests approval of and authorization for the Chair to sign five agreements with training providers for the term January 1, 2019 through June 30, 2019 with the option for automatic renewal each fiscal year, not to exceed two additional fiscal years, to provide various training opportunities for County staff:
1. Civic Makers -\$7,000;
 2. Cooperative Personnel Services (CPS-HR) - \$16,000;
 3. Millennium Career Advantage - \$10,000;
 4. Research Development Associates (RDA) -\$9,000; and
 5. Training Solutions Group - \$39,000.
- V.** County Executive Officer requests approval of and authorization for the Chair to sign an Agreement with California Forensic Medical Group (CFMG), effective January 1, 2019, for a base amount of \$1,578,155 for January 1 through June 30, 2019, with an annual adjustment based on the change in the Consumer Price Index (CPI) beginning in FY2019-20, and additional per-diem costs per inmate/wards that exceed a maximum amount in each facility, to provide health care services to inmates in custody of the Napa County Department of Corrections and wards housed at the Juvenile Justice Center through June 30, 2023 with two automatic 1-year renewals.
- W.** County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement 170223B with Via Heart Project with no increase to the annual amount for the term July 2015 through June 2019, with provision for up to three, one-year, automatic renewals, for provision of automated external defibrillator (AED) electronic devices and annual maintenance of the devices.

- X.** County Executive Officer/Risk & Emergency Services Manager requests the following actions regarding Homeland Security 2018 grant funding:
1. Adoption of a resolution approving participation in the federally funded FY2018 Homeland Security Grant Program for the period of September 1, 2018 through May 31, 2021; and
 2. Delegation of signing authority to the County Executive Officer and the Risk & Emergency Services Manager to accept and administer the program funds, including executing the agreement and any subsequent amendments, modifications which are within budgeted appropriations.
- Y.** County Executive Officer requests approval of the Balanced Actively Managed Investment Strategy for the Other Post Employment Benefits (OPEB) portion of the 115 Trust established with Public Agency Retirement Services (PARS).
- Z.** County Executive Officer requests appointment of all of the following applicants to serve on the Napa County Commission on Aging, with the terms of office to commence immediately and expire September 30, 2020:

<u>Name</u>	<u>Representing</u>
Cynthia Kee	District 3
Betty Labastida	District 4
JoAnn Busenbark	Organization Concerned with Older Adults
Harriet Lehman	Organization Concerned with Older Adults
Terri Restelli-Deits	Organization Concerned with Older Adults
Betty Rhodes	Organization Concerned with Older Adults

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 8:00 AM

Board of Supervisors (BOS) - Closed Session (see Special 8:00 AM BOS Agenda).

B. 9:00 AM

County Executive Officer requests discussion and adoption of the County's proposed Three Year Strategic Plan (2019-2022).

C. 9:10 AM PUBLIC HEARING

Director of Planning, Building and Environmental Services requests adoption of a resolution establishing certain Agricultural Preserves (Types A & H), and approval of and authorization for the Chair to execute the following Williamson Act Agricultural Contracts:

1. Approving thirteen (13) new contracts with the following applicants:
 - a. Michael Lee Fisher Trust, in the general location of Mount Veeder Road & Oakville Grade: SE $\frac{1}{4}$, Section 5 T6N R5W.
 - b. Beckstoffer Vineyards XVI, LLC, in the general location of Las Amigas Road and Duhig Road: NW $\frac{1}{4}$, Section 6 T4N R4W.
 - c. K. Fontanella Trust, and the Jeffrey and Karen Fontanella Trust, in the general location of Partrick Road & Borrette Lane: SE $\frac{1}{4}$, Section 2 T5N R5W.
 - d. The Capra Company LLC, and Mills Vineyard LLC, in the general location of Hennessey Ridge Road: NE $\frac{1}{4}$, Section 32 T8N R4W.
 - e. The Capra Company LLC, and Mills Vineyard LLC, in the general location of Hennessey Ridge Road: SE $\frac{1}{4}$, Section 32 T8N R4W.
 - f. The Capra Company LLC, and Mills Vineyard LLC, in the general location of Sage Canyon Road SW $\frac{1}{4}$, Section 33 T8N R4W and NW $\frac{1}{4}$, Section 4 T7N R4W.
 - g. Foss Valley Ranch LLC, in the general location of the Terminus Atlas Peak Road: NE $\frac{1}{4}$, Section 35 T7N R4W and NW $\frac{1}{4}$, Section 36 T7N R4W.
 - h. Rocking R Ranch LLC, in the general location of the Terminus Atlas Peak Road: SE $\frac{1}{4}$, Section 35 T7N R4W.
 - i. Rocking R Ranch LLC, in the general location of the Terminus Atlas Peak Road: SE $\frac{1}{4}$, Section 35 T7N R4W.
 - j. Rocking R Ranch LLC, in the general location of the Terminus Atlas Peak Road: SW $\frac{1}{4}$, Section 36 T7N R4W.
 - k. Circle R Ranch LLC, in the general location of the Terminus Atlas Peak Road: SE $\frac{1}{4}$, Section 35 T7N R4W and SW $\frac{1}{4}$, Section 36 T7N R4W.
 - l. Circle R Ranch LLC, in the general location of the Terminus Atlas Peak Road: SE $\frac{1}{4}$, Section 26 T7N R4W and SW $\frac{1}{4}$, Section 35 T7N R4W.
 - m. Peter S. Boyer and Margaret G. Boyer, Trustees of the Boyer Family Trust, in the general location of Arrowhead Mountain Road: SE $\frac{1}{4}$, Section 15 T5N R5W.
2. Rescind one (1) existing Type F contract and replace with one (1) new Type H contract with the following applicant:
 - a. Partrick Estate LLC, in the general location of Partrick Road & Borrette Lane: SE $\frac{1}{4}$, Section 2 T5N R5W.

(CONTINUED FROM DECEMBER 4, 2018)

10. ADMINISTRATIVE ITEMSGeneral Admin & Finance

- A.** Interim Director of Health and Human Services Agency requests Board approval for the submission of an application for Homeless Emergency Assistance Program (HEAP) funds to be used in conjunction with California Emergency Solutions and Housing Program funds to pay rental subsidies for homeless households.
- B.** County Executive Officer requests the following actions regarding the Napa County Arts and Culture Advisory Committee:
1. Appointment of one of the following applicants representing Creation of Arts and Culture Opportunities with the term of office to commence immediately and expire September 30, 2019 (recommendation memo attached):

Name

Ralph DeAmicis

Jesse J. Petrick

David Ruane

Laura Tinthoff

Evy Warshawski*

2. Appointment of one of the following applicants representing Education of Arts and Culture with the term of office to commence immediately and expire September 30, 2020 (recommendation memo attached):

Name

Ralph DeAmicis

Mechele Manno*

Valeska Muromoto

Jesse J. Petrick

David Ruane

Laura Tinthoff

*Recommended by the Arts and Culture Advisory Committee .

C. County Executive Officer requests the following actions regarding the Napa County Housing Commission:

1. Reappointment of all of the following applicants for a four-year term:

<u>Name</u>	<u>Representing</u>
William Chadwick	Affordable Housing Developer
Reverdy Johnson	Napa Valley Vintners
Alexander Myers	Member representing Real Estate Field or Real Estate Developer
Manuel Rios	Napa County Farm Bureau

2. Appointment of one of the following applicants to represent Member Interested/Experienced in Affordable Housing and/or Farmworker Housing for a four-year term:

<u>Name</u>
Christopher Gustin*
Robert Palmer

* Incumbent

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

- A.** Supervisors Diane Dillon and Belia Ramos to provide a presentation on Napa County's participation in the 2018 Great Wine Capitals General Assembly Conference held in Adelaide, Australia November 3-9, 2018.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** (Government Code Section 54956.9)

Name of case: Napa County v. John Alex Bremer and Laura Joyce Bremer, Trustees of the Bremer Family 1995 Living Trust, Bremer Group, LLC, Napa County Superior Court #17CV000884.

- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:
(One case)

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, JANUARY 8, 2019 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, DECEMBER 14, 2018 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)

JOSE LUIS VALDEZ, Clerk of the Board