



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/18/2018

Agenda Placement: 6Z

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jose Luis Valdez for Minh Tran - County Executive Officer
County Executive Office
REPORT BY: Barbara Fultz, Administrative Support Tech - (707) 253-4595
SUBJECT: Appointment to the Napa County Commission on Aging

RECOMMENDATION

County Executive Officer requests appointment of all of the following applicants to serve on the Napa County Commission on Aging, with the terms of office to commence immediately and expire September 30, 2020:

<u>Name</u>	<u>Representing</u>
Cynthia Kee	District 3
Betty Labastida	District 4
JoAnn Busenbark	Organization Concerned with Older Adults
Harriet Lehman	Organization Concerned with Older Adults
Terri Restelli-Deits	Organization Concerned with Older Adults
Betty Rhodes	Organization Concerned with Older Adults

EXECUTIVE SUMMARY

There are currently seven openings on the Commission on Aging (COA) due to resignations and expiring terms. The County Executive Office advertised the vacancies and received six appointment requests from JoAnn Busenbark, Betty Labastida, Terri Restelli-Deits, Cynthia Kee, Harriett Lehman, and Betty Rhodes (COA Recommendation Letters attached).

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Commission on Aging was created pursuant to Resolution No. 77-151 adopted on September 13, 1977. It consists of 15 members, one member from each of the five Supervisorial Districts and 10 additional members from among individuals recommended by organizations concerned with older adults. It is desirable that all appointees are over the age of 55, but younger persons would not be excluded. The purpose of the Commission is:

- | To assess existing data to identify the presently unmet needs of older adults within the County and to describe alternative methods by which such needs might be met;
- | To recommend the initiation of studies or programs oriented to older adults; however, such studies or programs as may be initiated by the County shall not be directly administered by the Commission except with the prior approval and direction of the Board of Supervisors;
- | To act as an advisory body on behalf of the Board of Supervisors in studying, evaluating and recommending "grant" and program proposals affecting the well-being of older adults in the County (the Board of Supervisors anticipated that priority would be given to activities that promote the independence and dignity of individuals and that are directed toward the elimination of any discrimination based upon age);
- | To review and offer comment upon pending legislation; and
- | To disseminate information to older adults concerning the availability of various activities and services provided within the County on behalf of the elderly.

Resolution 2012-182 amended the Commission on Aging bylaws on December 18, 2012 to include a provision allowing potential new commission members to be recommended for consideration to the Commission by individuals familiar with their qualifications. This resolution also added a provision for the Chair of the Commission to write a letter of recommendation for incumbent Commissioners who seek to be reappointed.

Staff requests the Board accept the recommendations of the Napa County Commission on Aging and appointment Cynthia Kee to represent District 3, Betty Labastida to represent District 4, and JoAnn Busenbark, Harriet Lehman, Terri Restelli-Deits, and Betty Rhodes to represent Organization Concerned with Older Adults on the Napa County Commission on Aging for two-year terms (Timeline attached).

SUPPORTING DOCUMENTS

- A . Cynthia Kee Application
- B . Betty Labastida Application

- C . JoAnn Busenbark Application
- D . Harriet Lehman Application
- E . Terri Restelli-Deits Application
- F . Betty Rhodes Application
- G . Recommendation Letter 9-25-18
- H . Recommendation Letter 11-26-18
- I . Timeline

CEO Recommendation: Approve

Reviewed By: Molly Rattigan