



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/18/2018

Agenda Placement: 6W

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Jeff Brooner, Purchasing Manager - 707-259-8188

SUBJECT: Amendment No. 1 to Agreement No. 170223B with Via Heart Project

RECOMMENDATION

County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement 170223B with Via Heart Project with no increase to the annual amount for the term July 2015 through June 2019, with provision for up to three, one-year, automatic renewals, for provision of automated external defibrillator (AED) electronic devices and annual maintenance of the devices.

EXECUTIVE SUMMARY

The County contracted with Via Heart Project in July 2015 to provide automated external defibrillators (AEDs) and annual maintenance throughout multiple county departments. In June and August 2018, the County contracted separately for AEDs and annual maintenance for the Probation and Corrections Departments. Staff is requesting that the July 2015 contract (Agreement No. 170223B - formerly Agreement No. 8414) be amended to create a master services contract that can be utilized, in consultation with the County Safety Officer, by all County Departments. As long as use by departments is consistent with the scope and approved costs, no further consultation with County Counsel will be required. If this request is approved, the Probation and Corrections contracts will be canceled under separate action by the County Executive Officer, in the role of Purchasing Agent, as allowed by Section 7-11 of the County Purchasing Policy.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Central Services and various other County Departments currently budget for the purchase and maintenance of AEDs
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	Central Services and various other County Departments will continue to budget for the specific needs of the using departments.
Consequences if not approved:	Staff will need to manage separate department contracts for the same product and services.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The survival rate from sudden cardiac arrest is shown to increase greatly when an automated external defibrillator (AED) is available and a victim receives early defibrillation. The use of AEDs in public facilities has increased and Napa County has had AEDs in place for years. AEDs are simple to use, with pictures and audio instructions for the user. AEDs have the technology to determine if a shock is needed or not.

On July 30, 2015 the Board of Supervisors authorized a contract with Via Heart Project for the purchase and maintenance of thirty-five (35) AEDs in numerous county buildings. On June 19, 2018 the Board authorized a contract with Via Heart Project for the maintenance of two (2) AEDs for the Probation Department. On August 14, 2018, the Board authorized a contract with Via Heart Project for the purchase and maintenance of six (6) AEDs for Corrections. Currently Health and Human Services is requesting the purchase and maintenance of two (2) additional AEDs, and Corrections is requesting the purchase and maintenance of two (2) additional AEDs for placement in the reentry facility. Staff is requesting that all three current contracts be consolidated into one master service agreement, utilizing Agreement No. 170223B (formerly Agreement No. 8414), that can be used, in consultation with the County Safety Officer, by all Departments throughout the County.

The current maximum fiscal year appropriation of thirty-seven thousand dollars (\$37,000) from Agreement No. 170223B will not change as this amount covered the original purchase of AEDs, over the course of two fiscal years, in addition to the annual maintenance. Although many of the needed AEDs have already been purchased, there is still an occasional need for additional equipment, therefore funds within the approved fiscal year maximum amount will continue to cover maintenance for previously purchased equipment as well as provide funds for future equipment needs and maintenance.

Without allowing any further renewals, Agreement No. 170223B expires in June 2019; however, if all future renewals are realized, Agreement No. 170223B would expire in June 2020. The current Corrections contract contains the furthest expiration date of all three agreements and expires in 2022. With approval of this request, the term for the consolidated master services agreement (Agreement 170223B), would be extended out to 2022 when taking all allowable automatic renewals into account.

If this request is approved, Agreement Nos. 190006B (Probation) and 190068B (Corrections) will be canceled by

separate action by the County Executive Officer, in the role of the Purchasing Agent, as allowed by Section 7-11 of the County Purchasing Policy.

Via Heart Project is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan