



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/18/2018

Agenda Placement: 6V

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Leigh Sharp, Management Analyst II - 707-253-4825

SUBJECT: Approval of a Professional Service Agreement with California Forensic Medical Group

RECOMMENDATION

County Executive Officer requests approval of and authorization for the Chair to sign an Agreement with California Forensic Medical Group (CFMG), effective January 1, 2019, for a base amount of \$1,578,155 for January 1 through June 30, 2019, with an annual adjustment based on the change in the Consumer Price Index (CPI) beginning in FY2019-20, and additional per-diem costs per inmate/wards that exceed a maximum amount in each facility, to provide health care services to inmates in custody of the Napa County Department of Corrections and wards housed at the Juvenile Justice Center through June 30, 2023 with two automatic 1-year renewals.

EXECUTIVE SUMMARY

Staff is requesting approval of a new agreement with California Forensic Medical Group (CFMG) to continue providing health care services to inmates in the custody of the Napa County Department of Corrections (the Jail) and wards housed at the Juvenile Justice Center (Juvenile Hall) effective January 1, 2019. The proposed agreement establishes the terms and conditions of the services provided by CFMG. CFMG has been providing Jail/Juvenile Hall health care services to the County since 2000 and is being recommended to continue as the contractor after a competitive Request for Proposals (RFP) process requesting medical and mental health services for the Jail and Juvenile Hall was completed in September 2019.

Under the new contract CFMG will provide medical services, with an annual base fee of \$3,156,309 (adjusted annually by the increase in the CPI), and an agreement term with expiration on June 30, 2023 and two automatic 1-year renewals. The base fee in the new contract is approximately 12.5% higher than the annual base fee in the existing contract, however, the new contract includes additional medical and psychiatric staffing resources to meet the needs of inmates in the Jail. In addition to the base fee, the new contract provides that the County will pay \$4.45 per inmate per day for Jail inmates in excess of 275 average daily population (ADP) maximum.

Mental health services to inmates of the Napa County Detention Center will continue to be provided by the Mental Health division of Napa County Health and Human Services Agency (HHSA). Effective January 1, 2019, HHSA will expand the mental health services they provide to the Department of Corrections to meet best management practices in providing 24-hour per day, 7-day per week mental health services to inmates (hours between 12:00 AM and 7:00 AM will be on-call, all other hours will be direct staffing). The current level of service is 7:00 AM to 5:00 PM seven days per week with limited on-call services. The additional cost to the Department of Corrections for these mental health services is \$128,500 for the term January 1 through June 30, 2019.

Additional costs for services can be absorbed by existing appropriations.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Department of Corrections (14000) and Probation Department (14200)
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	Under the contract, CFMG will provide medical services, with an annual base fee of \$3,156,309 (adjusted annually by the increase in the CPI), and an agreement term with expiration on June 30, 2023 and two automatic 1-year renewals. In addition to the base fee, the new contract provides that the County will pay \$4.45 per inmate per day for Jail inmates in excess of 275 average daily population (ADP) maximum. The Department of Corrections and Probation Department will budget accordingly in future fiscal years.
Consequences if not approved:	The County is required to provide medical services to inmates and wards in County custody. If this recommendation is not approved, the County would either have to go through another competitive bid process or provide these services with County staff.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In June, 2000 and again in November, 2011, the Board of Supervisors awarded to California Forensic Medical Group (CFMG) a contract to provide comprehensive medical health services to inmates in the Napa County Department of Corrections adult detention facility (the Jail) and to wards housed in the Juvenile Justice Center (Juvenile Hall). The Mental Health division of Napa County Health and Human Services Agency (HHSA) has been providing mental health services to the Jail and Juvenile Hall since the 1970's.

In June 2018, the County issued a Request for Proposals (RFP) allowing interested parties to take part in a competitive bidding process to provide medical and mental health services to both facilities. Interested parties were asked to respond to a scope of work that included comprehensive medical and mental health services, with an understanding that the mental health services portion of the scope could be removed from the ultimate contract if it was determined to be in the best interest of Napa County. CFMG was the single respondent to the RFP. However, in response to the mental health scope of work, HSSA proposed a staffing and service plan for expanded mental health services in the jail for consideration as an alternative to receiving mental health services from an outside vendor. The CFMG response and the HSSA mental health response were reviewed by a staff panel including representatives from the Corrections Department, the Probation Department, the County Executive Office and the Health and Human Services Agency. CFMG has been providing adequate medical services to Napa County since 2000 and the panel recommended that they be offered a contract for medical services. The panel further compared the mental health services proposed by CFMG and HSSA and determined that HSSA could most cost effectively provide the mental health services that the jail requires.

Staff is recommending the Board approve a contract with CFMG for medical services which includes coverage of medical care, nursing, psychiatric services, dental services, administration, and personnel management. The new CFMG contract will include an annual base fee of \$2,806,630.56 for the adult detention facility and \$349,678.44 for the Juvenile Justice Center for a total of \$3,156,309. This is an increase from the current contract of approximately \$352,103, or 12.5%. The new contract adds 32 weekly hours of Nurse Practitioner/Physician Assistant hours and 4 weekly hours of Psychiatrist hours to service the Jail.

For the adult detention facility, when the ADP exceeds the contractual maximum population limitations, the per diem rate will be \$4.45 per inmate per day in the new contract, as opposed to \$4.02 per inmate per day under the existing contract. The last time the County's per diem rate increased was in 2011.

The new contract continues to provide the Director of Corrections and the Chief Probation Officer the ability to make procedural changes to the scope of work that do not have an effect on the cost of services or overall contract price. Those changes must be in writing and approved by the County Executive Officer. This will allow health care services to be provided more efficiently, allowing the County and CFMG to better meet the needs of the changing jail population. Any major changes to the contracted services or changes impacting the cost of the contract will still require approval of the Board of Supervisors.

CFMG currently provides correctional health services to 33 counties in California and County staff from both the Corrections and Probation Departments have been satisfied with their work for Napa County. Although CFMG has done business in the County for 18 years, the firm is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan