



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/18/2018

Agenda Placement: 6M

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Dixon Haun, Associate Civil Engineer - 259-8376

SUBJECT: Hazardous Material and Environmental Services - Three Year Agreement

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign the following agreements for the term January 1, 2019 through December 31, 2019, with automatic renewal options for an additional three calendar years for on-call hazardous material and environmental consulting and testing services:

1. Agreement with Terracon Consultants for a maximum of \$125,000 per fiscal year;
2. Agreement with Air and Water Sciences Environmental Consultants for a maximum of \$125,000 per fiscal year; and
3. Agreement with Wood Environmental & Infrastructure Solution Inc. for a maximum of \$125,000 per fiscal year.

EXECUTIVE SUMMARY

On-call hazardous materials and environmental services are needed in support of various Public Works projects and the Risk Managers office. Services required may include; record and database searches, field surveys, soil testing, asbestos, PCB and hazardous building materials surveys, abatement oversight, remediation of contaminated or spill sites, air quality tests, water quality tests, etc. Therefore, in June 2018, Public Works (PW) conducted a request for qualifications (RFQ) for these services. PW received twelve responses to the RFQ and is recommending the Board of Supervisors approve the proposed on-call agreements with Terracon Consultants Inc., Air and Water Sciences Environmental Consultants, and Wood Environmental & Infrastructure Solutions Inc. None of the proposed consulting firms are local.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funding for these services will be charged against the various capital Improvement and other budgets as needed.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	Funding for these contracts will extend through the mid part of fiscal year 2023, on an as needed basis and charged to the specific capital improvement project or other budget requiring the services.
Consequences if not approved:	Not approving the agreements could potentially effect the efficiency of he County's ability to expeditiously respond to and ensure current and future capital improvements and facility maintenance projects comply with local and state environmental laws. Hazardous materials and environmental services are needed to ensure that environmental and life safety concerns or issues of the various capital improvement and facility maintenance projects are adequately addressed and in compliance with local and state environmental laws and regulations.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Hazardous materials testing and abatement, and environmental services are needed to provide environmental site assessment in support of Public Works' capital improvement and facilities maintenance projects in order to comply with local and state environmental laws and regulations. Services required typically include record and database searches, field surveys, soils testing, asbestos, PCB and hazardous materials surveys and abatement oversight, remediation of contaminated sites, and geotechnical environmental studies.

Staff conducted a request for qualification (RFQ) in June 2018, for the selection of a firm or firms to provide hazardous materials and environmental services. Twelve consulting firms submitted statement of qualifications in response to the above noted RFQ. From the twelve responses reviewed by PW staff the following firms are recommended to the Board of Supervisors for consideration to enter into on-call professional service agreements: Terracon Consultants Inc., Air and Water Sciences Environmental Consultants and Wood Environmental & Infrastructures Solutions Inc.

The proposed on-call agreements have not to exceed limits of \$125,000 per fiscal year with automatic renewal options for an additional three calendar years covering a period through to the end of calendar year 2022. Upon expiration of the on-call agreements, Public Works staff will initiate another RFQ for these services. PW staff followed procedures to advertise locally, however the recommended firms are not local.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi