



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/18/2018

Agenda Placement: 10C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jose Luis Valdez for Minh Tran - County Executive Officer
County Executive Office
REPORT BY: Barbara Fultz, Administrative Support Tech - (707) 253-4595
SUBJECT: Appointments to the Napa County Housing Commission

RECOMMENDATION

County Executive Officer requests the following actions regarding the Napa County Housing Commission:

1. Reappointment of all of the following applicants for a four-year term:

<u>Name</u>	<u>Representing</u>
William Chadwick	Affordable Housing Developer
Reverdy Johnson	Napa Valley Vintners
Alexander Myers	Member representing Real Estate Field or Real Estate Developer
Manuel Rios	Napa County Farm Bureau

2. Appointment of one of the following applicants to represent Member Interested/Experienced in Affordable Housing and/or Farmworker Housing for a four-year term:

<u>Name</u>
Christopher Gustin*
Robert Palmer

* Incumbent

EXECUTIVE SUMMARY

There are currently eight openings on the Napa County Housing Commission due to expiring terms, a resignation and vacancies. The County Executive Office advertised the openings and received five reappointment requests from William Chadwick, Christopher Gustin, Reverdy Johnson, Alexander Myers and Manuel Rios, and one new application from Robert Palmer (Checklist attached).

PROCEDURAL REQUIREMENTS:

1. Staff Report
2. Public Comment
3. Motion, second, discussion and vote on the item

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On August 11, 2015 the Napa County Board of Supervisors adopted Resolution No. 2015-106 amending the Bylaws of the Napa County Housing Commission reorganizing the membership of the commission from eleven members to eight members comprising six (6) Housing Commissioners and two (2) Tenant Commissioners. On August 25, 2015 Ordinance No. 1402 amended Chapter 2.102 of the Napa County Code reorganizing the composition and expanding the duties of the Napa County Housing Commission.

The Napa County Housing Commission (NCHC) was established by Ordinance No. 1289 of the Board of Supervisors of Napa County on April 24, 2007, pursuant to Article 3.5 of Chapter 1 of Part 2 of Division 24 (commencing with section 34200) of the California Health and Safety Code. Additional changes were made to the NCHC by Ordinance No. 1313. The Napa County Housing Commission was formed in April 2007 after the dissolution of the Napa County Farmworker Housing Oversight Committee and Farmworker Housing Advisory Committee CSA #4 dissolved effective July 1, 2007. The function of the Commission is to review and make recommendations on all matters to come before the Napa County Housing Authority (NCHA), prior to any NCHA action and to the Board of Supervisors for projects that utilize Affordable Housing Funds. The purpose of the NCHC is to advise and make recommendations including:

- | operation and management of farmworker housing centers operated by the Authority;
- | allocation of the proceeds of the annual assessment established for County Service Area #4 and ensuring proceeds are audited every two years
- | expansion of existing farmworker housing centers or the creation of new centers; and

- | advise the Board on appropriate use of housing funds for affordable housing development projects

The membership composition of the Commission shall have the following qualifications:

- | One member shall be a representative of the Napa Valley Farm Bureau
- | One member shall be a representative of the Napa Valley Grapegrowers
- | One member shall be a representative of the Napa Valley Vintners
- | One member shall be an affordable housing developer
- | One member from the public who is in real estate or a real estate developer
- | One member from the public interested and/or experienced in affordable housing or farmworker housing
- | Two members who are tenants of a NCHC facility

SUPPORTING DOCUMENTS

- A . William Chadwick Reappointment Request Letter & Application
- B . Christopher Gustin Reappointment Request Letter & Application
- C . Reverdy Johnson Reappointment Request Letter & Application
- D . Alexander Myers Reappointment Request Letter & Application
- E . Manuel Rios Reappointment Request Letter & Application
- F . Robert Palmer Application
- G . Timeline

CEO Recommendation: Approve

Reviewed By: Molly Rattigan