



Agenda Date: 12/18/2007
Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Janice Donovan for Koford, Douglas - Sheriff-Coroner
Sheriff
REPORT BY: Janice Donovan, Sheriff's Administrative Manager, 259-8674
SUBJECT: Actions related to the Rural and Small County Law Enforcement Assistance Program Trust Fund

RECOMMENDATION

Sheriff requests the following actions related to the Rural and Small County Law Enforcement Assistance Program:

1. Approval of Budget Transfer No. 13 in the amount of \$432,756 increasing appropriations in the Sheriff's budget with offsetting revenues from the Sheriff's Rural and Small Counties Law Enforcement Assistance Program Trust (4/5 vote required); and
2. Establishment of fixed assets in the amount of \$227,142 for the purchase of a Talon Generation IV Robot System (\$149,863), Kongsberg MS 100 Scanning Sonar (\$44,788), and a Portable Digital X-Ray (32,491);
3. Waiver of competitive bidding requirements and sole source awards pursuant to County Ordinance Code 2.36.090 for the purchase of:
 - a. Talon Robot System from Foster-Miller, Inc., Waltham, MA (\$149,863); and
 - b. Portable Digital X-Ray System from Logos Imaging LLC, Richmond, IN (\$32,491); and
 - c. Side Scanning Sonar System from Kongsberg Mesotech LTD, Port Coquitlam, British Columbia, Canada (\$44,788); and
4. Approval of and authorization for the Chair to sign an agreement with Cit Com, Inc. for a maximum of \$34,000 for the term December 18, 2007 through June 30, 2008.

EXECUTIVE SUMMARY

This action increases appropriations by \$432,756 with offsetting revenue from the Rural and Small Counties Law Enforcement Assistance Program Fund. This item also establishes three fixed assets for a total of \$227,142 and waives the competitive bidding requirements for the purchase of a robot system, scanning sonar system and digital x-ray system. The remaining \$205,614 will be used for tasers, computers, ammunition, digital patrol cameras, heart defibrillator replacements, miscellaneous law enforcement equipment and a professional services agreement with Cit Com, Inc.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The revenue source is the Rural and Small Counties Law Enforcement Assistance Program Trust.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The purchase of the robot system, digital x-ray machine and sonar will increase the safety of staff responding in emergency situations. The miscellaneous law enforcement equipment purchases are needed to replace or upgrade dated equipment used on a daily basis. The professional services agreement with Cit Com, Inc. will provide the Sheriff's Department with an unbiased assessment of the current communications system to assist in future decisions related to the communications system.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	If this item is not approved, the risk to personnel responding in emergency situations may increase, thereby decreasing the health, safety and welfare of those served. The Sheriff's Department will also not have an unbiased assessment of the current communications system to make cost effective decisions in the future.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Rural and Small County Law Enforcement Assistance Program (RASCLEAP) was enacted by AB 443 in 2001 to provide annual funding for 37 small counties to enhance law enforcement efforts. Napa County receives \$500,000 annually. These funds are maintained in a trust account. The Talon Generation IV Robot System is a remote controlled robot that will give emergency responders the ability to see, handle, sample, collect and destroy hazardous devices and hazardous material from a safe distance, thereby reducing the risk to personnel. The Sheriff's Department is required to purchase a robot by 2009 in order to maintain a bomb squad rating from the Federal Bureau of Investigations (FBI). If this piece of equipment is not purchased by 2009, the County will have to disband the bomb squad and will be forced to rely on the availability of other agencies should a bomb-related event occur. The County would also not receive training and equipment from the FBI. The Sheriff's Department responds to 25-40 individual explosive device and hazardous materials calls per year.

The portable digital x-ray machine will give emergency responders the ability to see and operate in confined spaces (i.e., earthquakes) during rescue and recovery operations. The machine will replace an older x-ray machine that requires the use of film that has been discontinued by the manufacturing company. The sonar system will assist the Department's boat patrol and investigations teams in locating bodies and evidence in water, reducing risk to personnel.

The remaining miscellaneous law enforcement equipment will be used for the Department's day to day needs. These purchases are not fixed assets and include computers for patrol vehicles, ammunition and heart defibrillators.

The professional services agreement with Cit Com, Inc. will provide the Sheriff's Department with an unbiased assessment of existing communications offerings, a comparative analysis of consolidation and deconsolidation fiscal alternatives, and ultimately make recommendations relating to future communication options.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan