



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/17/2019

Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Airport

REPORT BY: Kathy Wagenknecht, Staff Services Analyst II - 259-8683

SUBJECT: Budget Transfer for the design of the Taxiway H, Section 1 reconstruction project at the Napa County Airport

RECOMMENDATION

Director of Public Works requests the following (4/5 vote required):

1. Approval to establish a new Airport Capital Improvement Project for the design of the Taxiway H, Section 1 Reconstruction project, Program 20029 (Fund 5010, Sub-Division 5010500);
2. Approval of Budget Transfer No. AIR002 for the following:
 - a. Increase appropriations by \$16,337 in Airport Operations Budget (Fund 5010, Sub-Division 5010000) with the use of available fund balance to transfer to Program 20029 Budget; and
 - b. Increase appropriations by \$297,042 in Program 20029 Budget offset by \$16,337 transfer from Airport Operations budget, \$13,367 from California Department of Transportation and \$267,338 from Federal Aviation Administration.

EXECUTIVE SUMMARY

On August 9, 2019, the Napa County Airport received an Airport Improvement Program (AIP) Grant (No. 3-06-0162-041-2019) from the Federal Aviation Administration in the amount of \$267,388 for the design of the Taxiway H Section 1 reconstruction project. On September 25, 2019, the Board also accepted State Airport matching grant funds in the amount of \$13,367 from the California Department of Transportation to pay for a portion of the project. The recommended action will appropriate funds in the Airport Capital Improvement Budget Project 20029 for the total project amount of \$297,042 allowing staff to move forward with the design phase of the project.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Federal Aviation Administration (FAA) 90% \$267,338, California Department of Transportation \$13,367 and the Airport Enterprise Fund \$16,337. The total project cost is \$297,042.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Federal Aviation Administration (FAA) provided grant agreement 3-06-0162-036-2017 on July 31, 2017 for a National Environmental Policy Act (NEPA) Study for the Proposed Taxiway H Section 1 Reconstruction project at the Napa County Airport. On August 9, 2019 the Airport received grant agreement 3-06-0162-041-2019 from the FAA to fund the design of the project.
Is the general fund affected?	No
Future fiscal impact:	The consultant has estimated that the project will take up to nine months to complete and should be expected to continue into next fiscal year.
Consequences if not approved:	In order to provide for the continuing safety of aircraft operations at the Napa County Airport, Napa County has identified a number of runways and taxiway pavement maintenance tasks that need to be implemented over the next five to ten years. The next programmed project in this effort will involve the reconstruction of the western section (Section 1) of Taxiway H. If not approved, the Napa County Airport would not be keeping on the schedule that was provided to the Federal Aviation Administration and could potentially miss the opportunity to rehabilitate an important taxiway that was originally constructed in 1986.
County Strategic Plan pillar addressed:	Livable Economy for All: Improve and maintain the existing transportation and roads system to safely accommodate all users. Effective and Open Government: Strengthen effective, efficient and fiscally responsible County operations.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In order to provide for the continuing safety of aircraft operations at the Napa County Airport, Airport management has identified a number of runway and taxiway pavement maintenance tasks that need to be implemented over the next five to ten years. The next programmed project in this effort will involve the reconstruction of the western

section (Section 1) of Taxiway H as well as provide for the expansion of an aircraft run-up area that has been deemed by the FAA to be undersized for the classification of aircraft using the airport.

On July 31, 2017, the Napa County Airport received a Grant Agreement (AIP 36) in the amount of \$82,581 for a National Environmental Policy Act Study for Proposed Taxiway H Section 1 Reconstruction project. On August 9, 2019 the Airport received Airport Improvement Program (AIP) Grant Number 3-06-0162-041-2019 from the Federal Aviation Administration in the amount of \$267,388 for the design of the project. On September 25, 2019 the Board accepted State Airport matching grant funds in the amount of \$13,367 from the California Department of Transportation to also pay for a portion of the design.

Approval of the recommended budget transfer will appropriate funds in the Capital Improvement Budget Fund 5010 Subdivision 5010500 Project 20029 for the total amount of the project which is \$297,042.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Mary Booher