



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/17/2019

Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Mary Butler - Chief Probation Officer  
Probation  
**REPORT BY:** Ferlyn Buenafe, Staff Services Manager - 707.253.4126  
**SUBJECT:** Adoption of a Resolution Amending the Bylaws of the Juvenile Justice Coordinating Council

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### **RECOMMENDATION**

Chief Probation Officer requests adoption of a Resolution amending the Napa County Committees, Commissions & Advisory Boards Part II, Section 22 Bylaws of the Juvenile Justice Coordinating Council effective December 17, 2019.

### **EXECUTIVE SUMMARY**

The Chief Probation Officer requests change to *Article IV: Meetings* to the Bylaws of Juvenile Justice Coordinating Council, changing the number of Regular meetings held annually.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No  
County Strategic Plan pillar addressed: Collaborative and Engaged Community

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The Board of Supervisors adopted Resolution 01-02 on January 9, 2001 establishing the Juvenile Justice Coordinating Council (JJCC) pursuant to Section 749.22 of the California Welfare and Institutions Code.

The Chief Probation Officer is Chair of the JJCC. At the November 20, 2019 Special Meeting of the JJCC, the elected officers voted in favor to amend the Bylaws changing the quarterly meetings to be held on the third Thursday of each month to meeting the third Wednesday of January, April and September. This change in schedule will promote economic and administrative efficiency in its meetings.

**SUPPORTING DOCUMENTS**

- A . Resolution of the JJCC
- B . JJCC Bylaws\_Tracked Changes

CEO Recommendation: Approve

Reviewed By: Susan Kuss