



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/17/2019

Agenda Placement: 10D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Mary Booher, Assistant County Executive Officer - 707-253-4153

SUBJECT: Update on future Board items

RECOMMENDATION

County Executive Officer will provide a report on pending future agenda items and seek direction from the Board for each item.

EXECUTIVE SUMMARY

Members of the Board of Supervisors are given the opportunity at each Board meeting to request items for future agendas. Because the specific topic requested was not on the agenda, the remaining members of the Board do not have the opportunity to discuss these requests at the time of request. Staff is requesting direction for two recent requests:

1. Fire re-construction progress report: Staff estimates it would take 4-8 hours of Planning, Building, and Environmental Services staff time to compile the weekly data reports into a presentation.
2. Review of Napa County's standards for requiring a left turn lane on discretionary projects: Staff estimates it would take approximately 100 hours of staff time in Public Works, County Counsel, and Planning, Building, and Environmental Services to draft revisions to the County's Road and Street Standards, as well as conduct the required Engineering and Traffic Study and CEQA documentation. Staff recommends evaluating the different standards in use and engaging the stakeholder community and returning in the summer of 2020 with recommendations.

Additional background regarding these topics is included for reference in the background section of this report.

PROCEDURAL REQUIREMENTS

1. Staff report.
2. Public comment.
3. Motion, second, discussion and vote on the item.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No
County Strategic Plan pillar addressed: Effective and Open Government

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In order to ensure requests for future agenda items are addressed in a timely manner, and to ensure that all Board members have the opportunity to provide feedback before significant County resources are invested in these requests, staff is asking the Board for direction on the current pending items.

For specific direction at this time, there are two items:

Fire re-construction progress report:

The Board has requested a staff report to summarize the status and progress of reconstruction on fire-damaged properties resulting from the 2017 and 2018 wildfires. Staff in Planning, Building, and Environmental Services (PBES) maintains this data, and provides weekly reports via email, so it would require 4-8 hours of staff time to provide an annual summary and presentation of this data. Staff could return to the Board in January 2020 with this report.

Review of Napa County's standards for requiring a left turn lane on discretionary projects:

In requesting this item, a Supervisor noted that the County standards on this issue are "stricter" than the Caltrans standard, and suggested we should consider adopting the Caltrans standard.

The County's standard was adopted in 1990 concurrent with the adoption of the Winery Definition Ordinance (WDO) and was supported by the WDO's Environmental Impact Report (EIR). The primary difference between the two is that the County's process puts a heavier weight on "all day" traffic while Caltrans focuses primarily on the rush hour. While left turn lanes can be expensive (roughly between \$100,000 to \$250,000), they improve traffic flow, as through-traffic is not delayed by waiting for a car to turn, and safety, by reducing rear end accidents. Preliminary research with the traffic engineering community that provides services to applicants in Napa County has indicated that they believe the Caltrans standard to be cumbersome and antiquated, and they recommend evaluating other models.

If directed, staff will evaluate the various standards in use and return with recommendations to the Board in the Summer of 2020. Full development of an ordinance, and the required studies, would require approximately 100

hours of time in Public Works, County Counsel, and PBES. Staff recommends continuing to focus their limited traffic engineering resources on reviewing current use permit applications as a priority.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leigh Sharp