



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2015

Agenda Placement: 6V

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Leanne Link for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Helene Franchi, PRINCIPAL MANAGEMENT ANALYST - 253-4820
SUBJECT: Loan to Napa County Fair Association

RECOMMENDATION

County Executive Officer requests adoption of a resolution approving issuance of a Note on funds loaned to the Napa County Fair Association for the purpose of funding revenue shortfall caused by the Valley Fire emergency response.

EXECUTIVE SUMMARY

The Napa County Fair Association (Association) operates the Napa County Fairgrounds for public events on behalf of the County. On September 12, 2015, the Valley Fire started in Lake County and very quickly spread prompting mandatory evacuations in Lake and Napa counties, including Berryessa Estates and the northern end of Angwin in Napa County. On September 13, the Governor declared a State of Emergency for Napa and Lake County. To accommodate Napa County evacuees, the County opened the Napa County Fairgrounds as an evacuation shelter together with the American Red Cross. Because of the extreme devastation of the fire at the south end of Lake County evacuees fled south to the shelter at the Fairgrounds in Calistoga.

The Association cancelled a number of events in order to house the evacuees. CalOES does not reimburse entities for lost revenue. Today's action will provide the Association with a loan in the amount of \$57,000. This will provide funding for normal operations during the winter months and maintain a small reserve account. Without this funding the Association would need to completely deplete the reserve and cutback on staff and operations.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	No
What is the revenue source?	The County's General Fund through the Central Service Budget Unit.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a unique situation the Fair Association is not eligible for reimbursement from CalOES for lost revenue.
Is the general fund affected?	Yes
Future fiscal impact:	Government Code section 25214.5 requires repayment within 10 years of disbursement.
Consequences if not approved:	It is likely the Fair Association will not be able to make payroll or other necessary payments.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Fair Association (Association) operates the Napa County Fairgrounds for public events on behalf of the County. On September 12, 2015, the Valley Fire started in Lake County and very quickly spread prompting mandatory evacuations in Lake and Napa counties, including Berryessa Estates and the northern end of Angwin in Napa County. On September 13, the Governor declared a State of Emergency for Napa and Lake County. To accommodate Napa County evacuees, the County opened the Napa County Fairgrounds as an evacuation shelter together with the American Red Cross. Because of the extreme devastation of the fire at the south end of Lake County evacuees fled south to the shelter at the Fairgrounds in Calistoga.

The Association cancelled a number of events in order to house the evacuees. For example, the Calistoga Half Mile AMA race, monthly meetings of the Lions Club, Rotary and Native Sons as well as use of the RV park and golf course were cancelled. CalOES does not reimburse entities for lost revenue. Today's action will provide the Association with a no interest loan in the amount of \$57,000. This will provide funding for normal operations during the winter months and maintain a small reserve account. Without this funding the Association would need to completely deplete the reserve and cutback on staff and operations. Staff from the Association together with the County Executive Office will work towards establishing a repayment plan for the loan by June 30, 2018.

SUPPORTING DOCUMENTS

- A . Resolution
- B . Note

CEO Recommendation: Approve

Reviewed By: Helene Franchi