



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/15/2015

Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works
Public Works
REPORT BY: Jeff Brooner, Purchasing Manager - 707-259-8188
SUBJECT: Earthquake Restoration - PSA

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Belfor Property Restoration for a maximum of \$51,049 for the term of August 24, 2014 through June 30, 2016 for the performance of property restoration work at various County buildings immediately following the 2014 South Napa Earthquake.

EXECUTIVE SUMMARY

Several County buildings suffered damage from the 2014 South Napa Earthquake. During the emergency response and in cooperation with the County's insurance provider, Belfor Property Restoration was brought in to provide immediate property restoration services to County facilities. Belfor primarily provided restoration services to facilities covered by earthquake insurance. However, a small amount of work was performed by Belfor during the emergency response at facilities that are not covered by insurance for earthquake damage. The proposed action is to execute an agreement for emergency restoration work previously performed in the non-insured damaged facilities.

Belfor is not a local vendor.

FISCAL IMPACT

| | |
|---------------------------|-----|
| Is there a Fiscal Impact? | Yes |
| Is it currently budgeted? | Yes |

| | |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where is it budgeted? | Fund 1000 - Subdivision 1058001 - Project 2014EQ |
| Is it Mandatory or Discretionary? | Discretionary |
| Discretionary Justification: | Approval of the agreement is required to compensate emergency property restoration work performed by the Contractor immediately following the South Napa Earthquake. |
| Is the general fund affected? | Yes |
| Future fiscal impact: | None |
| Consequences if not approved: | The Contractor will not be compensated for emergency work performed. |
| Additional Information: | |

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In response to the 2014 South Napa Earthquake the County, in Cooperation with Alliant Insurance Services and Lexington Insurance Company, authorized property restoration services to be performed by Belfor Property Restoration. Work was performed by Belfor in several County buildings including the following:

- | Administration Building
- | Carithers
- | Hall of Justice/Jail Facility
- | HHSA Old Sonoma Road Campus Buildings
- | 650 Imperial Way

These buildings suffered various levels of damage including water damage to suspended ceilings, carpeting and partition walls. As a result it was necessary to quickly assess buildings that could quickly be placed back into service and to also relocate County Departments from damaged spaces.

Immediate actions were taken by the County and Belfor to mitigate water damage and safety issues necessary for re-occupancy. While work was being performed, evaluation of the insured losses and appropriate coverage was underway. Because time was of the essence and resources were scarce immediately following the event, Belfor was asked to perform limited work in buildings not covered by insurance for earthquake damage. The total cost of the Emergency work performed by Belfor for those non-insured buildings is \$51,049.

The requested action authorizes an agreement for the emergency restoration work performed by Belfor for non-insured buildings following the 2014 South Napa Earthquake.

The agreement is being brought for approval at this time because Belfor and the insurance representatives were reviewing all documentation prior to submitting invoices for the non-insurance related work. Staff then determined that a contract would be necessary to comply with County policy and allow for a payment mechanism. Once the County received invoice, staff needed time to verify information and obtain further backup.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi