



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/15/2015

Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Shelli Brobst for HOWARD HIMES - Director  
Health & Human Services Operations

**REPORT BY:** Shelli Brobst, Contracts Manager - 253-4720

**SUBJECT:** Amendment No. 1 to Master Settlement Agreement with Catholic Charities of the Diocese of Santa Rosa

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Master Settlement Agreement No. 8368 with Catholic Charities of the Diocese of Santa Rosa, increasing the amount by \$12,131 for a new grant amount of \$67,131, incorporating unexpended funding from Fiscal Year 2014-2015 to the current program operating costs for Fiscal Year 2015-2016 for operation of the Positive Parenting Program.

### **EXECUTIVE SUMMARY**

Catholic Charities of the Diocese of Santa Rosa ("Catholic Charities") operates the Positive Parenting Program ("Triple P") that provides parenting skills to 30 mothers, ages 18 to 24, who reside in Catholic Charities' Rainbow House located in Napa, CA. Approval of the recommended action will roll over unexpended funds totaling \$12,131 from the previous grant award in Fiscal Year 2014-2015 to the program operating costs for Fiscal Year 2015-2016, for a new grant amount of \$67,131.

Catholic Charities is a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

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Where is it budgeted?	Health & Human Services Operations
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to distribute Master Settlement Agreement funds for specific purposes or to these specific entities. The award of these grants is in accordance with the Board's directions to staff relating to the allocation of Tobacco Master Settlement Agreement community grants.
Is the general fund affected?	No
Future fiscal impact:	None, as this agreement terminates after the 2015-2016 fiscal year.
Consequences if not approved:	This program was recommended for funding by a competitive grant process. The Board of Supervisors approves the award of these funds. If the contract is not approved, funds will be returned to the MSA grant account.
Additional Information:	

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Catholic Charities' Positive Parenting Program (Triple P) was awarded a \$55,000 grant as part of the Tobacco Master Settlement Agreement process to provide Triple P services to young mothers who are pregnant or parenting a child under age 6 and who are homeless or at risk of becoming homeless. The Grantee provided the same program in Fiscal Year 2014-2015 under Napa County Agreement No. 8151 and did not expend the full grant funds.

The purpose of this amendment is to roll over the unexpended funds from Fiscal Year 2014-2015 totaling \$12,131 to the program operating costs of Fiscal Year 2015-2016 for a new grant amount of \$67,131.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Leanne Link