



Agenda Date: 12/13/2005
Agenda Placement: 6Q

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Barbara Scriven for Mark Gregersen - Acting Director
Human Resources
REPORT BY: Barbara Scriven, Human Resources Analyst III, 253-4000
SUBJECT: Amend the Departmental Allocation List - HHSA

RECOMMENDATION

Acting Human Resources Director requests adoption of a resolution amending the Departmental Allocation List for the Social Services Division of the Health and Human Services Agency to extend the term through December 31, 2006, of four (4) Eligibility Worker I/II Limited Term positions, effective December 17, 2005.

EXECUTIVE SUMMARY

Extends the term of four (4) Eligibility Worker I/II positions in the Social Services division of the Health and Human Services Agency from 12/31/05 to 12/31/06, effective December 17, 2005.

FISCAL IMPACT

Is there a Fiscal Impact? Yes
Is it currently budgeted? Yes
Where is it budgeted? Social Services
Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: By creating these Limited Term Eligibility Worker positions, HHSA's Public Assistance Division has been able to have trained staff available to move into vacancies of permanent positions as they occur. Having trained staff to fill vacancies (which occur routinely) results in a sustained elevated level of customer service and allows the division to continue its progress in meeting processing time criteria imposed by the State.

We have not been successful in expending our full Medi-Cal administrative

allocation over the past several years. These extra staff will allow the County to demonstrate to the State that we can fully utilize available funds to meet Department of Health Services eligibility processing criteria, as well as perform outreach to the community in partnership with the Children's Health Initiative.

Is the general fund affected?

No

Future fiscal impact:

There could be monetary sanctions (i.e., an allocation reduction) against future Medi-Cal allocations if we cannot meet eligibility performance standards imposed by the State. Historically, the State has granted increases in Medi-Cal funding each year as counties demonstrate their ability to meet the Medi-Cal eligibility needs of their communities. It is important for our County to show that we can fully expend our allocation by providing timely and quality customer service.

Consequences if not approved:

The Public Assistance Division will be unable to meet the processing criteria imposed by Department of Health Services, provide a high standard of customer service, and perform Medi-Cal outreach to the community in partnership with the Children's Health Initiative.

Additional Information:

None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Agency is requesting to extend four (4) limited term Eligibility Worker I/II positions to 12/31/06. The limited term positions are due to expire 12/31/05. These positions focus primarily on processing Medi-Cal redeterminations and new applications for eligibility. The positions are 100% funded by the Medi-Cal allocation. The funding allows the Agency to expand our staffing level in order to demonstrate that the Agency has the ability to meet the Department of Health Services' new mandated state performance measures within the allotted time frames. These positions assist in the Medi-Cal outreach in the community in partnership with the Children's Health Initiative. There are an estimated 800 children in Napa County who are eligible for Medi-Cal but remain uninsured. The Agency is working to identify these children and offer services to their families.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Andrew Carey