



Agenda Date: 12/13/2005
Agenda Placement: 6I

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Frank Lucido, Assistant Engineer, 259-8377
SUBJECT: Library HVAC Upgrade, PW 06-01 - Approval of Plans and Specifications and Authorization to Advertise for Bids and Open Bids.

RECOMMENDATION

Director of Public Works requests approval of plans and specifications for the "Napa County Library HVAC Replacement Project," PW 06-01, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

EXECUTIVE SUMMARY

Heating, ventilation and air conditioning (HVAC) unit MZ-1 which is installed on the roof of Library at 580 Coombs, has been in service for 34 years and is in need of replacement. The new unit is required to meet current health and energy standards as well as provide dependable service for the Library's 7 day a week schedule.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Library Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The HVAC replacement is warranted because the old unit is worn and unreliable.
Is the general fund affected?	Yes
Future fiscal impact:	There is no fiscal impact past the current fiscal year. All expenses will occur

within this fiscal year.

Consequences if not approved: If this project is not approved there is a likely potential that the old unit will breakdown and require expensive maintenance.

Additional Information:

ENVIRONMENTAL IMPACT

Categorical Exemption *Class 1: Direct Replacement.

BACKGROUND AND DISCUSSION

The HVAC unit MZ-1 is a large unit that services the Children's section and much of the first floor at the of the Library at 580 Coombs Street. Over the past 34 years, the original HVAC unit has worn and become obsolete. The new unit is needed to prevent downtime and meet current health, energy efficiency and seismic requirements.

The total estimated construction cost is \$199,996. The construction contract has been written in such a way that Contractors bid for doing the work mostly during a weekend in order that the impact on the day-to-day operations of the Library will be minimized. Construction is expected to begin in the Spring of 2006.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey